

Majors @ both Main Campus & Shady Grove Campus: **General Business; Accounting; Marketing; International Business**
 Majors @ Main Campus Only: **Finance; Information Systems; Supply Chain Management; and Operations Management**

Semester 1	Credits	Semester 2	Credits
EN 101 Techniques of Reading & Writing or Elective = EN 101 transfers as an Elective to UM	3	GATEWAY EN 102 or EN 109 English Foundation CORE FE (Fundamental English) = ENGL 101	3
MA 099 Intermediate Algebra (if needed for MA 160) (FORMERLY MA 103, MA 103 credits do not transfer to UM but may count toward 45 credit count for admission to Smith)	(3)	GATEWAY MA 160 Elementary Applied Calculus CORE FM = MATH 220 (or MA 181 Calculus I may be taken)	4
General Education Lab Science = CORE LAB SCI – LL/PL: AS 101,102; BI 101, 105A&B, 107, 108, 130A&B, 204, 205, 207, 208;CH 101, 102, 103, 109A&B, 120; GE 104; GL101,102; ME101; PC101,102; PH 110, 203, 204, 262, 263	4	Non Lab Science or Lab Science = CORE SCI – LS or PS: (HC) AN 105, BI 104, 105A,106, 109,130A; CH109A; ES 100; NF 103/FM103; ME 100; PH 105, 161	3
CA 120 Intro. Computer App. or Elective (CA 120 is not required by UM, but part of MC Business AA) = ELECTIVE	3	SP 112 or 108 Speech = CORE HO – Humanities Other = COMM 107	3
BA 101 Intro. to Business – required for UM-Smith !! Choose electives with care !! Check course transferability here: www.tce.umd.edu/ and see notes on next page.	3	Arts = CORE HA: AR 101,103,105, (HC)AR107,108, 112, 121, 123,(HC)AR127, (HC)AR130, 203,(HC)AR208, 209, 210, (HC)AR213, 219 ,220, 227, 231, 235; DN100; EN 218, 220, 223; FL110; ID 211, 212; IS 273; MU110, (HC)MU111, (HC)MU133, (HC)MU136; PG 150; TH108, 109; TR104. NOTE: CG120 & PG161 do NOT count here as CORE - HA	3
➔ CORE Diversity Required - take 1 course marked (HC)	13	Consider Winter or Summer Session if needed to reach 45 cr.	16
Semester 3 - Reach 45 credits total in this semester		Semester 4	
GATEWAY AC201 Principles of Accounting I = ACCT 220	4	GATEWAY AC 202 Prin. of Accounting II = ACCT 220	4
GATEWAY EC201 Principles of Economics I = ECON 200	3	GATEWAY EC 202 Prin. of Economics II = ECON 201	3
Humanities/History = CORE SB: (HC)110,(HC)112,113,(HC)114 (HC)HS116, (HC)HS117,118,120,(HC)129 (HC)130 (HC)136 (HC)137,(HC)138,151,161,201, 202, (HC)203,(HC)207, (HC)208, 210, HC214, 217, 218,219, 225, 226,(HC)229, (HC)230	3	Humanities - Literature = CORE HL: (HC)EN122, 190, (HC)EN201, (HC)EN202,(HC)204,(HC)EN208, 209, 210, 211, 212, 213, 214,(HC) EN215,216,(HC)EN 217, 221, (HC)226 & 227, 230, 231; FR 207, 208; SN 216	3
GATEWAY One from: BA210 Statistics for Business Admin. or MA 116 Elements of Statistics = BMGT 230	3	Elective – Suggest a 3-credit HE here to fulfill MC HE requirement – counts as CORE - IE	3
Elective – BSSD (not EC) needed here for MC AA degree	3	Elective	3
➔ Apply for MC Graduation by 11/1 > Fall or 03/1 >Spring	16	➔ Apply to UM by March 1 for Fall, Nov. 1 > Spring Admit	16

ADMISSIONS POLICY FOR THE SMITH SCHOOL OF BUSINESS: www.smith.umd.edu Community college transfer students may apply to compete for admission to the Smith School of Business **after they have earned 45 credits**, and if accepted, will be provisionally admitted for the semester following the completion of their 60th credit. Admission will be finalized once all requirements are confirmed at the end of the following semester. All students applying for admission to BMGT—whether internal transfers already enrolled at UMCP or external transfer students entering the university for the first time—will be subject to *competitive admission for a limited number of spaces* in the BMGT program at each program location.

For admission, applicants must complete the following requirements:

Minimum 3.0 cumulative GPA (preferred, may vary based upon the applicant pool) & minimum junior standing (60 credits earned)

- Completion of 50% of lower-level university **CORE (General Education)** requirements by the time students reach the 60th credit.
- Completion of the following **GATEWAY** courses, all with "C" or better:

1. BMGT 220 & 221 Prin. of Accounting I & II = AC 201 & 202	4. MATH 220 or 140 Calculus I = MA 160 or 181
2. ECON 200 & 201 Prin. of Economics = EC 201 & 202	5. BMGT 230 Business Statistics = BA 210 or MA 116
3. ENGL 101 Introduction to Writing = EN 102 or 109	

NOTE: Only one repeat of a GATEWAY course is permitted – Withdrawals (W) count as an attempt.

- Co-curricular involvement, leadership experience and honors and awards will also be considered in the admission decision. Students should submit a resume and letter detailing their accomplishments/experiences when applying.
- ONLY EC 202 and AC 202 MAY REMAIN TO BE TAKEN IN THE FINAL SEMESTER:** Students may be in the process of completing AC 202 and EC 201/202 in the semester in which they apply for admission. If any other Gateway courses remain, they must be completed in the semester when the 60th credit is earned. These students will be considered for admission at the end of the semester when courses are completed on a competitive, space-available basis.

The Application Process: Apply for admission to UM using the online Transfer Admission Application (there is no separate Smith application); cut & paste letter & resume describing business/leadership/volunteer experiences into the Essay section of the online application. The Transfer Admissions Application, completed transcripts and all supporting documents must be received by:

- **Fall Semester:** March 1st (Priority Deadline) and June 15th
- **Spring Semester:** November 1st

MONTGOMERY COLLEGE / ROBERT H. SMITH SCHOOL FREQUENTLY ASKED TRANSFER QUESTIONS:

- 1. May I apply to UM before the semester in which I earn my 60th credit and then try for admission to Smith?** Yes, but you will still need to complete the courses as outlined above and apply for admission to Smith by the deadlines indicated. You may transfer to UM after you have completed 30 credits which must include EN 102/109 (Fundamental English) and MA 160 or MA 116 (Fundamental Math) & 5 CORE courses. Consider which environment will allow you to earn the most competitive grades. Students enrolled at UMCP do not get a preference in admission to Smith – the factors considered first are overall GPA and grades in Gateway courses.
- 2. How do I apply to Smith?** File ONE application - apply to the University through the Application for Transfer Admission and list BMGT as a major. There is not a separate application form for Smith. Include a cover letter and a resume describing business/leadership/volunteer experiences in the Essay section of the Application for Admission. Smith/Main Campus admits students both Fall and Spring; Shady Grove admits in the Fall only. Apply early – *prior* to deadlines listed!
- 3. Will being in the Maryland Transfer Advantage Program (MTAP) help me get into Smith?** Although MC recommends enrolling in MTAP, it does not guarantee admission into Limited Enrollment Programs (LEP's) including Smith/Business. MTAP enrollment provides more advising opportunities. www.montgomerycollege.edu/MTAP
- 4. What overall GPA do I need to get into Smith?** Students need a minimum 3.0 to be considered; however, spaces are very limited and admitted students typically have a GPA higher than a 3.0. *Visit an Open House at each campus of interest for more information.*
- 5. Will any course at MC transfer as an elective? No.** Choose electives with care. The following business courses @MC are **NOT accepted by UMCP as electives** for **business majors** - Any AC except AC 201 & 202; any CA except CA 120; BA 211; MG 101, MG 110, MG 121, MG 205 (footnote 11, Transfer Credit Center). Some will transfer as electives for majors OTHER than business. Suggested possible electives: Any additional course from the MC General Education Program; any 3-credit HE health course. **Check the transferability of ALL elective courses you choose on the UMCP Transfer Credit Website: www.tce.umd.edu/** Note also that MG 201, Business Law is not required – it transfers as an ELECTIVE only. It is optional in the MC Business AA degree.
- 6. May I take CLEP Exams in a world language to earn elective credits?** UM will not accept CLEP language tests; however, many other CLEP, IB and AP test credits will transfer – see the list here: www.tce.umd.edu/apibclep.html
- 7. What if I have more than one repeat of a Gateway course/or have taken more than 60 credits?** Students in these cases may apply; however, meet with a UM Smith adviser at either UM-Main Campus or Shady Grove to discuss your individual situation. See Smith website, Frequently Asked Questions for details.
- 8. Do I need to take the TOEFL Test if my first language is not English?** Yes, unless you complete an AA degree OR if you have a very high overall GPA and A's in EN 101 & EN 102 or 109.
- 9. Is an AA from MC required?** No, but completing an AA opens more scholarship opportunities and assures that you will be admitted to UM if you choose an alternate major that is not a Limited Enrollment Program (LEP). If you are completing an AA at MC, be sure to mention this in the essay portion of the application for admission.
- 10. Is there a separate application for Shady Grove?** Students interested in applying to Shady Grove only can fill out a separate application located on their website, www.rhsmith.umd.edu/undergrad/shadygrove/ or specify an interest in both the Main Campus and Shady Grove on the Main Campus Transfer Admission Application.
- 11. How can I get involved in activities at Montgomery College?** UM wants to see a pattern of leadership/volunteer/related work activities on your resume. Seek out opportunities: **Find the Montgomery College Office of Student Life.** Join a club, or start one! ; **Volunteer activities** - www.montgomerycountymd.gov/volunteer provides starting point ideas; **Internships & Work Opportunities:** www.montgomerycollege.edu/ejobs ; **Honors Courses** www.montgomerycollege.edu/advantage/honors/ - challenge yourself, 3.2 gpa required; **The Macklin Business Institute** - www.montgomerycollege.edu/macklin - an honors business program for MC freshmen or sophomores; apply as a high school student or in the spring of the freshman year.

What You Need to Know About Shady Grove: Smith/Shady Grove is a full-time, daytime, Fall-entrance only program located in Rockville, MD. Whether you attend Main Campus or Shady Grove, all diplomas read “Robert H. Smith School of Business, University of Maryland, College Park”.
Smith/Shady Grove offers small classes, varied internships, and many scholarships for transfer students.

www.rhsmith.umd.edu/undergrad/shadygrove/

VISIT THE SMITH SCHOOL WEBSITE for updated ADMISSIONS POLICIES, ADVISING SESSIONS & OPEN HOUSES:

Smith Website: www.smith.umd.edu **Pre-Transfer Advisers at UM:** www.transferadvising.umd.edu/