

FACULTY RECOMMENDATION FORM

Student's Name _____ Student ID # _____
 (PLEASE PRINT) LAST NAME FIRST MIDDLE

Notes to Recommendation Writer:

- Your recommendation is very important to the student's success.
- You can help this student's application be more competitive by citing specific examples, observations or knowledge that you have of the student's efforts, work ethic and worthiness for consideration.
- Please use this form; you may, however, submit a separate letter of recommendation attached to this form.
- Please return this form to the student in a sealed envelope – please sign across the back flap after sealing it.

TO BE COMPLETED BY SOMEONE OTHER THAN THE STUDENT

Please rate the student on the following qualities:

	Poor	Below Average	Average	Above Average	Superior	Not Observed
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Communication skills						
Ability to follow through						
Judgment						
Initiative						
Cooperation						
Motivation						
Leadership						

How do you know this student and what are your reasons for recommending this student?

Specific examples of the student's efforts, work ethic and worthiness for consideration

Attach an additional page if necessary

Name (please print or type) _____

Title _____

Institution _____

Address _____

Signature _____ Date _____

