

Use this form to request substitutions of required courses in your curriculum in accordance with Academic Regulations. This form may not be used to request substitutions for General Education requirements. For exceptions to General Education requirements, you must file a General Education Appeal. Return completed Course Substitution Request to the Office of Admissions and Records.

Name _____ Student ID M- _____

Program of Study/Curriculum Code _____ from Catalog Year _____ Expected Graduation Date (month/year) _____

Required Course			Substituted Course			Admissions & Records Use Only Substitution:
Course Number	Course Title	Credits	Course Number	Course Title	Credits	
						<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
						<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
						<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
						<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved

The substitutions on this form are subject to existing Academic Regulations.

This signature affirms compliance with Academic Regulations.

Counselor/Adviser Signature

Date

Campus Registrar or Designee

Date

Counselor/Adviser Notes:

Office Use Only (Initial/Date)