

CAR NEWSLETTER



CAR Newsletter

**Spring 2014
Vol. 4 Issue 1**

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College Area Review and Academic Restructuring

College Area Review has made adjustments to its review cycle based on the new academic restructuring. Each dean was given an opportunity to review the proposed cycle and provide input as to when their disciplines will be reviewed. The review resulted in modifications to the year of review for some academic areas. In addition, the CAR process will have a single review by the dean and Vice President and Provost responsible for a particular academic area. See page four for the revised CAR Master Plan.

Academic Areas Reviewed 2013-2014

The roster of disciplines participating in the current review cycle are below and continues on page 2.

Academic Areas	Lead VPP	Lead Dean	Workgroup Leader	Faculty Workgroup Members
Dance	Stewart	Preston	Gail Minor-Smith (RV)	Ellen Mansueto (TP/SS)
English	Ackerman	Terry	Elizabeth Benton (RV)	Christina Devlin (GT), Elizabeth Benton (RV), Angela Nissing (TP/SS)
Film	Stewart	Hawkins	Perry Schwartz (TP/SS)	Christopher Koch (R) , Perry Schwartz (TP/SS)
Health	Stewart	Campen	Tonya Seed (TP/SS)	Jon Kreissig (GT)
Mathematics	Ackerman	Chang	John Hamman (GT)	Ellen Terry (GT), Alison Rose (RV), Ram Subedi (TP/SS)
Reading	Stewart	Trent	Susan Simpson (RV)	Susan Simpson (RV); Teri Hurst (RV); Mary Robinson (GT); and Deborah Sewell
Theatre	Ackerman	Preston	Kenyatta Rogers (RV)	David Carter (GT), Perry Schwartz (TP/SS)

Continued on page 2

Academic Areas Reviewed 2013-2014 (continued from pg 1.)

The Senior Vice Presidents reviewed the recommendations and sent them to Dr. Pollard. Disciplines should be informed of the approved recommendations at their spring closing meetings. Disciplines have five years to implement any approved recommendations. Recommendations align with strategic themes and address the priorities of the disciplines for the next five years. The CAR process revised the reporting format to mirror the accreditation self study layout. This format enables the CAR process to address in greater detail discipline profile (history, vision, and mission), coordination, faculty composition, institutional data, resources, program currency and assessment (details about student learning outcomes at the program and general education level), and strengths and challenges of the discipline.

CAR Academic Area	Lead VPP	Lead Dean	Faculty Workgroup Leader	Faculty Workgroup Members
AELP (EL, RD, SP)	Stewart	Hawkins	Ray Gonzales (RV)	Roxanne Davidson (RV), Ray Gonzales (RV), Mark Alves (RV), Page Whittenburg (GT), Kay Ahmad (GT), Ann Sallie (GT), Heather Satrom (TP/SS), Lauralyn McWilliams (TP/SS), Michal Marell (RV), Jonathan Colson (TP/SS)
Developmental Education (RD, EN, MA)	Stewart	Hawkins	Windy Jefferson-Jackson (TP/SS)	Bill Witte (GT), Sirisha Kala (RV), Nancy Lawrence-Hill (TP/SS), Mary Robinson (GT), Deborah Sewell (TP/SS), Susan Simpson (RV), Dawn Downey (RV), Lynn Roessner-Ankney (TP/SS), Carla Witcher (GT)
Renaissance Scholars	Latimer	Michaelian	Carole Wolin (TP/SS)/Jennifer Haydel (GT)/Joan Naake (GT)	Alessandra Sagasti (GT), Lucy Laufe (GT), Karl Smith (TP/SS), Mary Paula Walsh

CAR and Administrative Unit Review

College Area Review involves all units at the college, both academic areas and administrative units. Several administrative units are reviewed each year with their review cycle starting at the beginning of the year. The administrative units listed below have been oriented to the CAR process and are engaging all members of their unit in discussions about their unit's effectiveness in service to students and the college community. Final review and decisions on recommendations for these units are expected to be made before the end of the year.

Administrative Units Review for 2014

- Office of Facilities
- Office of Student Services
 - Child Care Services
 - Student Engagement
 - Student Success
 - Student Access



CAR Committee (CARC) Members

The College Area Review Committee (CARC) is a collegewide standing committee composed of 21 members with full college participation from staff, faculty, and administrators. This committee provides an in-depth cross-sectional review of all incoming reports and recommendations. Every effort is made to ensure that the faculty members of the Committee represent a variety of disciplines and provide balanced representation. Faculty members serve renewable 3-year terms. The terms are staggered so that approximately one-third of the faculty is re-appointed each year. All College constituencies are represented on the committee. Staff and students may serve a one or two year term. Faculty serve a rotating three year term that can be extended for a second year, but not to exceed six years. This year the College Area Review Committee says good-bye to three departing faculty members.

The Committee thanked them for their service and presented them with a letter and certificate of appreciation.

- Elizabeth Riding, *representing the Faculty Council*
- Abby Spero, *faculty, representing the College Curriculum Committee*
- Nora Ryan, *faculty, representing the College Curriculum Committee*

The College Area Review Committee welcomes one new member this spring semester:

- Gloria Barron, *Instructional Designer, representing Staff Council to replace Chelsea Wangaman.*

Starting in the fall 2015, The Committee welcomes three new faculty members:

- Michael Harding, *faculty, representing the Faculty Council*
- Page Whittenburg, *faculty, representing the College Curriculum Committee*
- Alla Webb, *faculty, representing the College Curriculum Committee*

Closing the Loop!!!

During this academic year, over 80 recommendations were approved. Fifty faculty, all the Vice Presidents and Provosts and nine deans participated in the CAR process this year. The goal of program review recommendations are actions plans that generate institutional improvements. All approved recommendations are monitored for implementations within a five year period. Status updates for 2010-2013 are due in early fall semester. Over 85 % of all CAR recommendations have been implemented.

Two Disciplines are awarded College Area Review Certificates of Recognition



Mathematics and Developmental Education are both receiving certificates for their outstanding work on the CAR reports and recommendations. On behalf of the College Area Review Committee, we wish to congratulate them for a job well done. Based on the CAR criteria, these academic areas are being awarded a certificate for an outstanding CAR Report. Thanks to these disciplines for their conscientiousness attention to the process. Their exemplary reports and recommendations are indicators of their concern for students' success in meeting their educational goals. Names of faculty participants and lead deans are listed on page 1 and 2.

For additional CAR information visit: www.montgomerycollege.edu/car

CAR Contact Information

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College Area Review Master Review Cycle for Academic Areas

ACADEMIC AREA REVIEW (AAR)									
AY 2003 – Year 1		AY 2004 – Year 2		AY 2005 – Year 3		AY 2006 – Year 4		AY 2007- Year 5	
2008 -Year 6		2009 -Year 7		2010 -Year 8		2011 -Year 9		2012 -Year 10	
2013 (2018)		2014 (2019)		2015 (2020)		2016 (2021)		2017 (2022)	
Area	Title	Area	Title	Area	Title	Area	Title	Area	Title
ARTT	Art	DANC	Dance	ANTH	Anthropology	BIOL	Biology	BLDG	Building Trades Tech
ACCT	Accounting	STSU	Student Success	ASTR	Astronomy	BIOT	Biotech	CMGT	Construction Tech
BSAD	Business Admin	ENGL	English	AUTO	Automotive Tech	CHEM	Chemistry	FMGT/NUTR	Food and Hospitality Mangt (UMGT)
ECON	Economics	FILM	Film	CCJS	Criminal Justice	EDUC	Education	HIST	History
CMAP	Comp. Applications	HLTH	Health	GEOG	Geography	FIRE	Fire Science	IDES	Interior Design
CMSC	Computer Science	MATH	Mathematics	GEOG	Geology	WL	World Languages	LNTF	Landscape Tech
ENEE	Engineering Science	MUSC	Music	LGST	Paralegal Studies	HINM	Health Inform. Mgmt	PHOT	Photography
GDES	Graphic Design	READ	Reading	AOSC	Meteorology	SONO	Medical Sonog.	PSCI	Physical Science
MGMT	Management	COMM	Speech	PHIL	Philosophy	NURS	Nursing	PHYS	Physics
NWIT	Network/Wireless Tech	THET	Theatre	PRNT	Printing Tech	PHTH	Phys. Therapy Asst.	ASLP	American Sign Language
POLI	Political Science	PHED	Physical Education	SOCY	Sociology	RADT	Rad. Tech	TVRA	TV-Radio
*	Bus/Mgt/Info Sci Ctr	*	AELP(AELW, AELR, AELS)	*	Gudelsky Institute	SURG	Surg. Tech	WMST	Women's Studies
*	Humanities Institute	*	Developmental Education	*	WDCE	PSYC	Psychology	*	Distance Education
*	Macklin Bus Institute	**	Honors Program			MHLT	Mental Health	*	Gen Studies
*	Math/Science Ctrs	**	Montgomery Scholars			*	Medical Learning Ctr	*	Gen Education
*	SS Computer Ctr	*	Renaissance Scholars					*	MC/MCPS College Institute
*	MC Arts Institute								
**	Writing & Reading Labs								