

The Office of Information Technology (OIT) provides and supports the following conferencing tools and services that allow you to communicate and collaborate with the College community.

Web Conferencing – Citrix GoToMeeting and GoToWebinar

Citrix GoToMeeting and GoToWebinar are web conferencing collaboration software tools that facilitate online meetings, desktop sharing, and small scale video conferencing over the Internet. The GoToMeeting and GoToWebinar platforms are extremely versatile, accessible, and easy to use. The tool enables users to meet by means of a computer desktop, laptop, tablet, or smart phone (Android or iOS). GoToMeeting also creates live online meetings with anyone at any time, from office or conference room locations.

GoToMeeting allows up to 25 people to participate in a session at one time, with the ability to share up to 6 webcams. Only the meeting organizer must have a GoToMeeting account; all other attendees simply download the software from an e-mail. The organizer of the meeting becomes the default presenter and can share his/her screen, annotate, and lead the meeting. The presenter can also shift presenter rights to any attendee participating in the meeting, at any point, and those presenter rights can be given to any number of attendees throughout a meeting. True online meeting collaboration is now possible.

GoToWebinar works in the same way; but GoToWebinar allows for a larger meeting environment (up to 100 people). Attendees in a webinar session answer several registration questions to complete the process of joining a meeting.

If you are interesting in using GoToMeeting or GoToWebinar, please e-mail any of the following OIT contacts:

Chris Cusic at Christopher.Cusic@montgomerycollege.edu
Younis Forsyth at Younis.Forsyth@montgomerycollege.edu
Philip D'Souza at Philip.D'Souza@montgomerycollege.edu

Audio Conferencing - NEC Meeting Center

Conference call capabilities have recently been upgraded. New audio conferencing enhancements, available with our NEC Meeting Center, include reservation based conference calls, PIN access for conference calls (a unique PIN is assigned to each audio conference), entry and exit tone (a tone is heard by all participants when users join or exit the audio conference), and the ability for participants to self-mute. In addition, call participants can rejoin a conference call by redialing the conference number and entering their PIN.

To reserve a conference call, contact the OIT Service Desk at 240-567-7222 (x7-7222) or by e-mail at itservicedesk@montgomerycollege.edu. The Service Desk will create a work order for your request. The OIT Telephony Group will send a confirmation e-mail with the call information to the requestor.

Video Conferencing

The College's existing video conferencing system, Polycom, is aged and will be decommissioned during the fall 2013 semester. OIT is actively assessing new video conferencing options to provide consistent, high-quality, large scale conferencing capabilities collegewide. More information will be shared on our web page as it becomes available.

Individual VOIP/Video Conferencing Option - Skype

While not directly provisioned or supported by OIT, a safe and more secure version of Skype has been configured for use by the College community. Members of the College community wanting to use Skype on a College-owned device should contact the IT Service Desk at 240-567-7222 (x7-7222) or by e-mail at itservicedesk@montgomerycollege.edu prior to use so that we can provision you with a College-preferred version of Skype.

Online Classroom Web Conferencing Tool

Blackboard Collaborate is an easy-to-use web conferencing tool that enables instructors to create virtual classrooms and meeting spaces. With Collaborate, you can share class lectures, presentations, and training sessions in real time with groups of computer users via the web. For more information on using Collaborate, please go to: <http://cms.montgomerycollege.edu/distancefaculty/bbcollaborate/> or contact Dr. Michael Mills at Michael.Mills@montgomerycollege.edu.