

**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
November 14, 2011**

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **11-11-137**
Adopted on: **11/14/2011**

Agenda Item Number: 9A
November 14, 2011

Subject: Retirement Recognition of Ms. Anne M. Bunai

WHEREAS, Ms. Anne M. Bunai served Montgomery College with dedication and distinction as a Prospect Research Associate within the Office of Institutional Advancement for 13 years and retired from the College on May 13, 2011; and

WHEREAS, Ms. Bunai was the first prospect researcher hired by a community college in Maryland; and

WHEREAS, Ms. Bunai was instrumental in the Foundation's successful \$25 million campaign from 2005-2009; and

WHEREAS, Ms. Bunai was a highly dedicated, knowledgeable, and conscientious employee, who consistently produced high-quality research expanding fundraising capabilities and significantly increasing fundraising success; and

WHEREAS, Ms. Bunai worked closely with the Montgomery College Foundation Board and development staff to enhance outreach to business and community leaders and successfully bring recognition to the College through the Council for Aid to Education as one of the top ten community colleges in the country for giving; and

WHEREAS, Ms. Bunai was active in the Staff Senate for many years, served as Staff Senate Chair (2009-2010), and played an active role in the Employee Engagement Advisory Committee; and

WHEREAS, Ms. Bunai volunteered at countless College events, including the MC Foundation Golf Classic, Summer Dinner Theater, alumni programs, commencement, and numerous other events; and

WHEREAS, Ms. Bunai earned an associate of arts degree from Montgomery College in 1997; and

WHEREAS, the Vice President of Institutional Advancement and the President of the College recommend this public recognition of Ms. Bunai on the occasion of her retirement; now therefore be it

Resolved, that the members of the Board of Trustees express their sincere appreciation to Ms. Anne M. Bunai for her many personal, financial, and professional contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, that this resolution become part of the minutes of this Board of Trustees meeting and a copy be presented to Ms. Anne M. Bunai.

DPP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **11-11-138**
Adopted on: **11/14/2011**

Agenda Number: 9B
November 14, 2011

Subject: Retirement Recognition of Dr. Patrick Flynn

WHEREAS, Dr. Patrick Flynn has served Montgomery College with dedication and distinction for 38 years and retired from the College as of August 31, 2011; and

WHEREAS, Dr. Flynn taught in the sociology discipline, bringing warmth and enthusiasm to his teaching; and

WHEREAS, he was a pioneer in bringing distance learning to the Takoma Park/Silver Spring Campus, thereby increasing student access to Montgomery College course offerings; and

WHEREAS, he regularly received positive and appreciative student evaluations; and

WHEREAS, his performance evaluations regularly take note of his clarity, his excellent use of instructional materials, and his knack for managing classroom time effectively; and

WHEREAS, he participated in the Internationalizing the Curriculum initiative on the Takoma Park/Silver Spring Campus by introducing global perspectives to his teaching; and

WHEREAS, he was valued by his colleagues as a warm personality, known for being fair-minded, cheerful, and a wonderful source of College history; and

WHEREAS, the Board of Trustees' policy provides that all faculty members holding faculty rank who retire with a minimum of ten years' service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Interim Senior Vice President for Academic Affairs, and the President of the College recommend this recognition of Dr. Patrick Flynn on the occasion of his retirement; now therefore be it

Resolved, that the members of the Board of Trustees express their sincere appreciation to Dr. Patrick Flynn for his valuable contributions to the College and also extend their best wishes for happy and productive retirement years; and be it further

Resolved, that Dr. Patrick Flynn is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, that this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and be forwarded to Dr. Patrick Flynn.

DPP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **11-11-139**
Adopted on: **11/14/2011**

Agenda Item Number: 9C
November 14, 2011

Subject: Retirement Recognition of Ms. Jan Gabrielson

WHEREAS, Ms. Jan Gabrielson has served Montgomery College with dedication for six years and retired from the College as of July 8, 2011; and

WHEREAS, in her latest capacity as Technical and Planning Analyst in the Office of Information Technology, Ms. Gabrielson contributed to the development of the project management office and processes, applied her resourcefulness and expertise of instructional technology to assist students, faculty and staff; and

WHEREAS, while at the College, Ms. Gabrielson received progressively better ratings on performance reviews which acknowledged her increasing personal contributions; and

WHEREAS, Ms. Gabrielson managed many technology projects for new and renovated facilities at the College including the Goldenrod and Bioscience buildings at the Germantown Campus, the Commons and Performing Arts Center at the Takoma Park/Silver Spring Campus, and the Science Center on the Rockville Campus; and

WHEREAS, while at the College, Ms. Gabrielson successfully completed many training and educational programs to keep current in the field and acquired the Project Management Professional certification; and

WHEREAS, Ms. Gabrielson conducted herself in a professional way with a service-oriented attitude and behavior, demonstrated leadership and effective problem-solving and decision-making skills; and

WHEREAS, Ms. Gabrielson was held in high esteem and respected by clients and colleagues for her expertise, excellent work efforts, and customer service skills, specifically in the area of project management; and

WHEREAS, the Vice President and Chief Information Officer, the Senior Vice President for Fiscal and Administrative Services, and the President of the College recommend this public recognition of Ms. Gabrielson on the occasion of her retirement; now therefore be it

Resolved, that the members of the Board of Trustees express their sincere appreciation to Ms. Jan Gabrielson for her valuable contributions and service to the College and also extend to her their best wishes for happy and productive retirement years; and be it further

Resolved, that this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Jan Gabrielson.

DPP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **11-11-140**
Adopted on: **11/14/2011**

Agenda Item Number: 9D
November 14, 2011

Subject: Retirement Recognition of Professor Margaret Kirkland

WHEREAS, Professor Margaret Kirkland served the students, faculty, and staff at Montgomery College with dedication and distinction as a faculty member at the Takoma Park/Silver Spring Campus for seven years and retired on July 31, 2011; and

WHEREAS, she fulfilled a significant leadership role, coordinating the American English Language Program (AELP) at the Takoma Park/Silver Spring Campus from 2005 to 2009, enabling the program to thrive during a period of change while enrollment climbed to nearly 2000 students per semester; and

WHEREAS, as a collegewide leader, Professor Kirkland helped to develop and strengthen the AELP curriculum, especially by promoting Content Based Instruction and Curriculum Design; and

WHEREAS, she chaired the Collegewide English Language Discipline Review, helping to identify successful teaching and learning strategies and areas of concern in all Montgomery College AELP courses; and

WHEREAS, Professor Kirkland designed and taught AELP Learning Communities, and served as an advisor and planner for other Takoma Park/Silver Spring AELP Learning Communities now being implemented; and

WHEREAS, she coordinated two year-long research efforts on Content Based Learning and Writing From Sources, successfully enlisting faculty in curriculum development, innovation and outcomes assessment; and

WHEREAS, Professor Kirkland taught in the AELP discipline, benefitting her students through her expertise, kindness, and wisdom, and her colleagues as a role model of exceptional dedication and teaching excellence; and

WHEREAS, her use of varied instructional strategies for different learning styles became a centerpiece of excellent reviews by grateful students and admiring colleagues who continue to emulate her teaching practices; and

WHEREAS, Professor Kirkland facilitated collaborations and developed channels of communication among AELP and the Assessment Center, the Writing Center, Counseling, and other disciplines, working to empower AELP students before, during, and after their time in the AELP program at Takoma Park/Silver Spring, and especially finding innovative ways to support and retain students with learning disabilities and/or difficult language learning problems; and

WHEREAS, she served on numerous collegewide and department committees, often in the role of chairperson, working to improve teaching and learning at Montgomery College; and

WHEREAS, Professor Kirkland served as AELP liaison to Montgomery County Public Schools, visiting area high schools in collaboration with Montgomery College's Office of Equity and

Diversity, orienting students to Montgomery College's AELP program and forging positive strategic relationships; and

WHEREAS, she was a long-time member of Teachers of English to Speakers of Other Languages and Washington Area Teachers of English to Speakers of Other Languages, attending annual conferences and making conference presentations; and

WHEREAS, the Instructional Dean, the Vice President and Provost, the Interim Senior Vice President for Academic Affairs, and the President of the College recommend this recognition of Professor Margaret Kirkland on the occasion of her retirement, now therefore be it

Resolved, that the members of the Board of Trustees express their sincere appreciation to Professor Margaret Kirkland for her valuable contributions to the College and also extend their best wishes for happy and productive retirement years; and be it further

Resolved, that this resolution becomes a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be forwarded to Professor Margaret Kirkland.

DPP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 11-11-141
Adopted on: 11/14/2011

Agenda Item Number: 9E
November 14, 2011

Subject: Retirement Recognition of Ms. Evelyn D. McKinney

WHEREAS, Ms. Evelyn D. McKinney served Montgomery College at the Takoma Park/Silver Spring Campus with dedication and distinction for more than 18 years and retired from the College as of March 31, 2011; and

WHEREAS, during her College tenure, Ms. McKinney provided excellent service in the office of the Dean of Natural and Applied Sciences, Business, Management and Information Sciences as a senior administrative aide; and

WHEREAS, Ms. McKinney has been praised for her loyalty to the College, her enthusiasm, and her support of the deans in managing unit affairs, including account oversight, personnel matters, scheduling, and academic activities; and

WHEREAS, co-workers have expressed their appreciation for Ms. McKinney's guidance, friendship, and mentoring of support staff campus wide; and

WHEREAS, Ms. McKinney has assisted countless students in answering their questions and solving their problems on a host of topics; and

WHEREAS, Ms. McKinney has conducted her duties with professionalism and efficiency; and

WHEREAS, the Dean of Natural and Applied Sciences, Business, Management and Information Sciences; the Vice President and Provost of the Takoma Park/Silver Spring Campus; the Interim Senior Vice President for Academic Affairs; and the President of the College recommend this public recognition of Ms. McKinney on the occasion of her retirement; now therefore be it

Resolved, that the members of the Board of Trustees express their sincere appreciation to Ms. Evelyn McKinney for her valuable contributions to the College and extend to her their best wishes for happy and productive retirement years; and be it further

Resolved, that this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be forwarded to Ms. Evelyn D. McKinney.

DPP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **11-11-142**
Adopted on: **11/14/2011**

Agenda Item Number: 9F
November 14, 2011

Subject: Retirement Recognition of Mr. Frank W. Satinover

WHEREAS, Mr. Frank W. Satinover served Montgomery College at the Takoma Park/Silver Spring Campus with dedication and distinction for 27 years and retired from the College as of August 19, 2011; and

WHEREAS, during his College tenure, Mr. Satinover has provided excellent service in the Science Learning Center as supervisor; and

WHEREAS, Mr. Satinover has been praised for his loyalty to the College, enthusiasm, and his support of our students through his management of Science Learning Center affairs, including account oversight, personnel matters, scheduling of student assistants, and coordination of academic activities; and

WHEREAS, co-workers have expressed their appreciation for his guidance, friendship, and mentoring of science students; and

WHEREAS, he has assisted numerous science students in the areas of biology, chemistry, mathematics, and physics; and

WHEREAS, he has conducted his duties with professionalism and efficiency; and

WHEREAS, the Dean of Natural and Applied Sciences, Business, Management and Information Sciences; the Vice President and Provost of the Takoma Park/Silver Spring Campus; the Interim Senior Vice President for Academic Affairs; and the President of the College recommend this public recognition of Mr. Satinover on the occasion of his retirement; now therefore be it

Resolved, that the members of the Board of Trustees express their sincere appreciation to Mr. Frank W. Satinover for his valuable contributions to the College and also extend to him their best wishes for happy and productive retirement years; and be it further

Resolved, that this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be forwarded to Mr. Frank W. Satinover.

DPP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 11-11-143
Adopted on: 11/14/2011

Agenda Item Number: 9G
November 14, 2011

**Subject: Retirement Recognition and Award of Bronze Medallion to
Ms. Jessica L. Warnick**

WHEREAS, Ms. Jessica L. Warnick served Montgomery College with dedication and distinction as Alumni Relations Director within the Office of Institutional Advancement and retired from the College after 39 years of service on June 30, 2011; and

WHEREAS, Ms. Warnick was instrumental in the creation and expansion of the Alumni Association's chapters serving over 100,000 alumni and students; and

WHEREAS, Ms. Warnick was a highly dedicated, knowledgeable, and conscientious employee, who consistently produced high-quality alumni programming and communications; and

WHEREAS, Ms. Warnick engaged the Alumni Association volunteers and board members in philanthropy, volunteer service, and advocacy on behalf of the College; and

WHEREAS, Ms. Warnick led the Alumni Association to one of the highest percentages of alumni giving participation in the country during the \$25 Million Montgomery College Campaign; and

WHEREAS, Ms. Warnick played a critical role in the award-winning *Insights* alumni magazine; and

WHEREAS, Ms. Warnick volunteered at countless College events, including the MC Foundation Golf Classic, Summer Dinner Theater, alumni programs, commencement, and numerous other events; and

WHEREAS, Ms. Warnick earned an associate of arts degree from Montgomery College in 1986; and now therefore be it

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize outstanding service to the College; and

WHEREAS, in recognition of her long-time loyalty and invaluable service, the Vice President of Advancement and President of the College recommend that Ms. Warnick be awarded the Bronze Medallion as acknowledgement of her contributions to the College on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Warnick for her many personal, financial, and professional contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Ms. Jessica L. Warnick is awarded the Bronze Medallion in recognition of her outstanding service to the College, and as an expression of gratitude of the College for her dedication and professional commitment to further the goals of the College; and be it further

Resolved. That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Ms. Jessica L. Warnick.

DPP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10
November 14, 2011

**MODIFICATION OF BOARD POLICY 43003,
TUITION WAIVER FOR NON-EMPLOYEES OF THE COLLEGE**

BACKGROUND

Montgomery College is committed to providing educational opportunity and access to all members of the public. In accordance with applicable law, the College provides tuition waivers to certain segments of the population, including retired and disabled individuals, senior citizens, Maryland National Guard members, and foster care recipients.

The Maryland General Assembly amended the Maryland (Educ.) Code Ann. Section 16-106 to clarify the requirements for obtaining an exemption from the payment of tuition at community colleges for certain disabled individuals. These changes established certain conditions for the tuition waiver; limited the tuition waiver to a maximum number of credits per semester; and clarified that receipt of certain benefits under the Social Security Act provides eligibility for the tuition waiver. These changes became law on October 1, 2011.

Upon review of College Policy 43003 – Tuition Waiver for Non-Employees of the College, it is recommended that the policy language pertaining to tuition exemptions for certain disabled individuals be amended to reflect the changes in Maryland (Educ.) Code Ann. Section 16-106.

RECOMMENDATION

It is recommended that the Board of Trustees approve the changes in Montgomery College Policy 43003 – Tuition Waiver for Non-Employees of the College, as attached.

BACK-UP INFORMATION

Board Resolution
Revised Montgomery College Policy 43003
Maryland House Bill 104

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain

RESOURCE PERSON(S)

Ms. Wessman
Dr. Long

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **11-11-144**
Adopted on: **11/14/2011**

Agenda Item Number: 10
November 14, 2011

Subject: Modification of Board Policy on Tuition Waiver for Non-Employees of the College

WHEREAS, the Board of Trustees and Montgomery College are committed to providing educational opportunity and access to all members of the public, including the provision of tuition waivers in accordance with applicable law; and

WHEREAS, the Maryland General Assembly amended the Maryland (Educ.) Code Ann. Section 16-106 to clarify the requirements for obtaining an exemption from the payment of tuition at community colleges for certain disabled individuals; established certain conditions for the tuition waiver; limited the tuition waiver to a maximum number of credits per semester; and clarified that receipt of certain benefits under the Social Security Act provides eligibility for the tuition waiver; and

WHEREAS, Montgomery College's policy is to provide tuition waivers to certain segments of the population, including retired and disabled individuals, senior citizens, Maryland National Guard members, and foster care recipients; and

WHEREAS, upon review of College Policy 43003 – Tuition Waiver for Non-Employees of the College, it is recommended that language pertaining to tuition exemptions for certain disabled individuals be amended to reflect the changes in Maryland (Educ.) Code Ann. Section 16-106; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That effective November 14, 2011, Montgomery College Policy 43003, entitled Tuition Waiver for Non-Employees of the College, be revised as presented.

Attachments

DPP:abg