

**Montgomery College**  
**National Science Foundation**  
**Graduate and Transfer STEM Talent Expansion Program (GT-STEP)**  
**Internship Application Instructions**

The deadline for all application materials is Wednesday, May 15, 2013. **Incomplete applications will not be considered.**

A complete application will include the following:

- Completed NSF GT STEP Program Internship Application Form.
- One-page personal essay (up to 300 words), describing your academic and career plans.
- Resume, including achievements, awards, honors, etc.
- One (1) letter of recommendation from a faculty member in sciences, engineering, or mathematics who can discuss your academic achievements and potential for success.
- Unofficial Transcript.

Please note that the internship opportunity is intended for legal U.S. residents, and some internship opportunities may be hosted by organizations or agencies that require U.S. citizenship and a background check.

# Montgomery College GT STEP Program Internship Application

Application Form

**Applicant Information - Print legibly and complete all boxes.**

Classification (check any that apply):		Current MC Student <input type="checkbox"/>		Veteran <input type="checkbox"/>
Last Name		First Name		M.I.
MC ID#		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (MM/DD/YYYY): _____	
Street Address			Apartment/Unit #	
City		State		ZIP
E-mail Address				
Phone		Cell Phone		

**MAILING ADDRESS (IF DIFFERENT FROM ABOVE) AWARD NOTIFICATION WILL BE SENT TO THIS ADDRESS.**

Street Address			Apartment/Unit #	
City		State		ZIP
Are you a citizen of the United States? <input type="checkbox"/>		Refugee Alien? <input type="checkbox"/>		Permanent Resident? <input type="checkbox"/>
Race/Ethnicity: (check appropriate box)	White/Non-Hispanic <input type="checkbox"/>	African American/Black <input type="checkbox"/>	Hispanic/Latino <input type="checkbox"/>	Asian <input type="checkbox"/>
American Indian <input type="checkbox"/> (Tribal Affiliation) _____		Other <input type="checkbox"/> (Please specify) _____		
Math Level: _____ (placement level or highest level course completed)		Cumulative GPA: _____		
Expected Date of Graduation/Transfer (MM/YYYY): _____		Intended Major: _____		

**TO BE COMPLETED BY APPLICANT FOR MONTGOMERY COLLEGE GT STEP PROGRAM INTERNSHIP**

Only complete applications will be reviewed. Please check that each item in the following list is complete before the deadline.

**Requirements**

- Demonstrate financial need, defined for undergraduate students by the U.S. Department of Education rules for need-based Federal financial aid (FAFSA). The MC FAFSA code number is 006911. Go to [FAFSA form online](#) if you have not applied to FAFSA already.
- Applicants need a minimum **2.5 GPA** and must have completed at least 30 credits transferable for a STEM degree
- U .S. citizens, permanent residents, or refugee aliens
- Full-time student status (minimum of **12 credits** per semester)
- Declared MC computer science, engineering, mathematics, or science major
- Plan to transfer to a BS in computer science, engineering, mathematics, or science program

**Applicant Checklist**

- Completed Internship Application Form
- One-page (300 word) personal essay describing your academic and career plans
- Resume, including achievements, awards, honors, etc.
- One (1) letter of recommendation from faculty member in sciences, engineering, or mathematics who can discuss your academic achievements and potential for success
- Unofficial Transcript

**For More Information Contact:**

Mr. Michael Mehalick at 240-567-4083 or michael.mehalick@montgomerycollege.edu

**Please submit your application by May 15, 2013**

**Please submit all materials to:**

GT STEP Internship Program  
Montgomery College  
Attn: Michael Mehalick  
51 Mannakee Street, 238 Science Center  
Rockville, MD 20850

**Disclaimer and Signature**

I certify that my answers are true and complete to the best of my knowledge.

My signature gives permission for Montgomery College to review any academic records and any information pertaining to my eligibility for Federal Financial Aid.

Signature		Date	
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The Montgomery College GT STEP Grant is funded by a grant from the National Science Foundation.