



**BOARD OF TRUSTEES MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**November 15, 2010**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery Community College met in public session on November 15, 2010, in Globe Hall, High Technology and Science Center, Germantown Campus. The regular public meeting was called to order by the 1<sup>st</sup> Vice Chair at 7:00 p.m.

**2. ROLL CALL**

Present: Trustees Steve Kaufman, 1<sup>st</sup> Vice Chair, Gigi Godwin, 2<sup>nd</sup> Vice Chair, Gloria Aparicio Blackwell, Roberta Shulman, Leslie Levine, Kenneth Hoffman, Reginald Felton, Marsha Suggs Smith and Christina Cieplak  
Present Ex-Officio: President and Secretary/Treasurer DeRionne Pollard  
Absent: Trustee Michael Lin

**3. APPROVAL OF THE AGENDA**

Trustee Felton moved to approve the agenda; Trustee Smith seconded, the motion passed and the agenda was approved by the Board.

**4. MINUTES**

Trustee Hoffman moved to approve the minutes of the October 25, 2010 public meeting; Trustee Shulman seconded, the motion passed and the minutes were approved by the Board.

**5. COMMENTS PERIOD**

There were no speakers to come before the Board.

**6. REPORTS**

**A. President's Report to the Board**

Dr. Pollard provided her report to the Board. The focus of her report this month was on the attitude of gratitude. She noted the gratitude of the students and what they talk about being the best at Montgomery College. They talk about the faculty diversity, the quality of the education they receive, supportive services, and the diversity of student programs at the College. She presented two questions for the Board's discussion:

- (1) As board members and College leaders, what do you hear from the community about what Montgomery College does best?
- (2) How should Montgomery College capitalized on these strengths as we plan for the future?

Trustee Godwin noted that families in the community are happy about the education that students receive at Montgomery College.

Trustee Felton noted that the College has endless possibilities and hopes that it continues to build upon that concept.

Trustee Blackwell noted that as a product of Montgomery College -- from student to Trustee -- a lot of students at the University of Maryland where she is employed, say that they received their foundation from Montgomery College.

Trustee Shulman stated that the buzz about Montgomery College is out there. The College has such a positive image in the community and it reaches so many people.

Trustee Hoffman noted that it is remarkable that so many people have been touched by Montgomery College. It is a very important part of the community. The College is set-up to be a member of the community.

Trustee Smith spoke about the wonderful teachers at Montgomery College and told the story about her niece who found a counselor to help her with her courses and received so much information.

Trustee Levine stated that his experience goes back a few years. As the owner of a technology company in the county, his immigrant employees came to the College for classes. It is very important that there are specific and valuable roles that the College plays.

Trustee Kaufman noted that he appreciated the new report format that Dr. Pollard is using to engage the Board. He noted that there has been a depth of goodwill to the College throughout the years that he has served on the Board. Everybody says something good about the College. The College is a tremendous force in educating the County citizens.

Dr. Pollard thanked the Trustees for their comments and noted that the College would continue to nurture the promise of what it does for the community.

## **B. Chair's Report**

Chairman Kaufman welcomed and recognized Mr. Craig Rice, newly-elected member of the County Council. He explained Dr. Lin's absence and read his report. He thanked Ms. Paula Matuskey, interim senior vice president for academic and student services, Ms. Susan Sullivan, director of special events, and the entire Inauguration Committee for a successful inauguration. He also thanked Dr. Pollard for a wonderful speech.

## **C. Trustee Information Report – Auxiliary Services**

Dr. Pollard provided comments on the report. She noted that revenue has declined and expenses keep rising. Trustee Felton asked would the College continue to see this kind of flow and if so, it needs to obtain information about getting involved with what other colleges are doing. Trustees Blackwell and Cieplak commented on the advantages and disadvantages of electronic books. Trustee Hoffman suggested that the College may need to look for a partner with the bookstore.

#### **D. Germantown Campus Report – Dr. Sanjay Rai**

Dr. Sanjay Rai, Vice President and Provost of the Germantown Campus, welcomed everyone to the Campus. Dr. Rai presented a PowerPoint presentation on some highlights at the Germantown Campus. He reviewed enrollment, the student body diversity, student interests, distance education, faculty achievements, student achievements, industry connections, and provided a facilities update. The Trustees engaged Dr. Rai with a few questions on enrollment, developmental math, and student/faculty ratios.

Chairman Kaufman asked all members of the Germantown Campus to stand and be recognized.

#### **7. CONSENT CALENDAR**

- A. BR# 10-11-079 Personnel Actions Confirmation Report**
- B. BR# 10-11-080 National Awareness Month Celebrations**
- C. BR# 10-11-081 Graduates Receiving the Associate Degree and the One-Year Program Certificate in Summer, 2010**

On motion by Trustee Shulman, seconded by Trustee Felton, the motion passed and the Board approved and adopted the Consent Calendar.

#### **8. BR# 10-11-082 SOLE SOURCE AWARD OF CONTRACT, MUSEUM-BASED LEARNING AND HUMANITIES PROGRAMS FOR THE PAUL PECK HUMANITIES INSTITUTE**

On motion by Trustee Hoffman, seconded by Trustee Smith, the motion passed and the Board approved and adopted agenda items #8.

#### **9. BR# 10-11-083 PROPOSAL FOR NAMING THE AFCEA-BETHESDA CHAPTER PHYSICS, ENGINEERING AND GEOSCIENCE OFFICE SUITE FOR THE ROCKVILLE CAMPUS SCIENCE CENTER**

On motion by Trustee Shulman, seconded by Trustee Felton, the motion passed and the Board approved and adopted agenda items #9.

Trustee Shulman noted that the College was honored to receive this gift and the Association has been supportive of the program. She requested Dr. Pollard to conduct a review and discussion of the policy for naming projects at the College. Trustee Felton requested the same and wants a discussion on the dollar amounts for naming rights.

#### **10. BR# 10-11-084 USE OF THE TRANSPORTATION FACILITIES CAPITAL PROJECTS FUND**

On motion by Trustee Shulman, seconded by Trustee Godwin, the motion passed and the Board approved and adopted agenda items #10.

#### **11. BR# 10-11-085 ADOPTION OF THE FY2012 CAPITAL BUDGET**

On motion by Trustee Levine, seconded by Trustee Smith, the motion passed and the Board approved and adopted agenda items #11.

#### **12. BR# 10-11-086 MODIFICATION TO COLLEGE POLICY 45003, DETERMINATION OF APPLICABLE TUITION AND FEES RATES; STATE AID**

On motion by Trustee Felton, seconded by Trustee Smith, the motion passed and the Board approved and adopted agenda items #12. Trustee Cieplak abstained from the vote.

Dr. Pollard noted that this policy modification was based on the recommendation of the College auditors.

#### **13. BR# 10-11-087 ACCEPTANCE OF THE MONTGOMERY COLLEGE AUDITED FINANCIAL STATEMENTS FOR JUNE 10, 2010 AND 2009**

On motion by Trustee Smith, seconded by Trustee Blackwell, the motion passed and the Board approved and adopted agenda item #13.

Chairman Kaufman noted that the Board has a standing audit committee and it held a meeting with the College auditors. The auditors reviewed with the committee how the audit was conducted this year and any issues with the audit. Chairman Kaufman explained that in the future, the audit committee will meet with the auditors before, during, and before the submission of the audit report to the Board.


#### **14. New business**

There was no new business to come before the Board.

#### **15. Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session on November 8, 2010, when one two site matters (subsections 3 & 7) were discussed; one legal matter (subsection 7); and two collective bargaining/legal matters (subsections 7 & 9) were discussed.

A motion was made to adjourn at 8:00 p.m.



---

Michael C. Lin  
Chair, Board of Trustees



---

DeRionne P. Pollard  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham