



**BOARD OF TRUSTEES MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**October 25, 2010**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery Community College met in public session on October 25, 2010, in Room 016, Campus Center, Rockville Campus. The regular public meeting was called to order by the Chair at 7:00 p.m.

**2. ROLL CALL**

Present: Trustees Michael C. Lin, Chair, Steve Kaufman, 1<sup>st</sup> Vice Chair, Gigi Godwin, 2<sup>nd</sup> Vice Chair, Gloria Aparicio Blackwell, Roberta Shulman, Leslie Levine, Kenneth Hoffman, Reginald Felton, Marsha Suggs Smith and Christina Cieplak

Present Ex-Officio: President and Secretary/Treasurer DeRionne Pollard

**3. APPROVAL OF THE AGENDA**

Trustee Felton moved to approve the agenda; Trustee Shulman seconded. The motion passed and the agenda was approved by the Board.

**4. MINUTES**

Trustee Kaufman moved to approve the minutes of the September 27, 2010 public meeting; Trustee Levine seconded with a correction on page 4 to change the word transit, and Trustee Hoffman asked that the roles titles of some of the speakers be noted, and a more accurate term for the reopening of the fence be placed in the minutes. The motion passed with the recommended changes noted for the record, and the minutes were approved by the Board.

**5. COMMENTS PERIOD**

There were no speakers to come before the Board.

**6. REPORTS**

**A. President's Report to the Board**

Dr. Pollard provided her report to the Board. The focus of her report this month was on the state of advocacy affairs at the College. She presented two questions for the Board's discussion:

(1) Advocacy often boils down to a question of priorities – what should elected officials support when resources are limited? This question also applies to the College. How much time and energy should we devote to explaining our value to elected officials verses proving our value to students and taxpayers?

(2) The Board of Trustees' primary role is one of governance. Does this role also include leveraging corporate and community connections to champion the community college agenda?

Trustee Felton indicated that he agreed that this was a matter of what “value-added” is for the College. At the federal level, the College must look at funding and policy and be clear to support policies that help the institution and not support those that don’t. The College can’t forget that the citizens need a clear understanding of what we provide to them. The College’s strategy must show all of this and the message does not have to be complicated.

Trustee Levine noted that he attended the ACCT Congress and learned a great deal. There are colleges in worse shape than Montgomery College. The College needs to be explicit about its priorities. The College must determine its moral responsibility to students in need.

Trustee Shulman indicated that the College needs a culture of evidence with data and accountability for everything. The College is lucky to be in this state and we must hit home with hard data and see how far tax dollars go.

Trustee Hoffman noted that the shift is in proving and explaining, but the College must be of value. It is much more powerful to have citizens demonstrate how important we are in the community. The community and students must know we have value.

Trustee Godwin noted that the College must be a reflection of the community. We must be sure that we have citizens ready for certain career fields. We must be ready to send our graduates to any college in the United States. We are always in competition for resources, but failure is not an option.

Trustee Kaufman indicated that the number one priority for the College is to secure resources for the operating budget. The College can’t lose ground – we must prioritize. People who are the beneficiaries of our institution must tell the story.

Trustee Felton noted that the community engagement part is very important. We must determine what message we want citizens to say about the College.

Trustee Blackwell stated that she agreed with all that had been said on the topic. It is hard to quantify. We must tell the story and citizens will tell the story. Our advocacy will be in the community and partnerships will bring funding to the College.

Trustee Cieplak noted that the College needs more voices from the student body. We need to hear from them to know the priorities.

Trustee Smith indicated that we must support education because it is an investment. Everyone must support the College. This community is unique because it truly values education and taking care of its citizens. We must show people how they can advocate for Montgomery College.

## **B. Chair’s Report**

Chairman Lin welcomed everyone to the Rockville Campus meeting. He noted that the focus of the College has been on the inauguration and transition committees. Chairman Lin noted that he was very impressed by the expertise on both committees and hopes that everyone is excited to be on this journey with Dr. Pollard.

### **C. Report on the ACCT National Congress**

Trustees Shulman and Levine provided a report on the Association of Community Colleges (ACCT) National Congress. Trustee Shulman reported that she had detailed notes that she will share with the Trustees and reported on the summit held prior to the Congress. The focus of the summit was on shifting the culture of community colleges from access to success. Approximately 75 individuals attended this summit and no answers were provided on this topic. The main question was how does this promote student success and all of the questions must be asked at the local level. She commented on the efforts of the Gates Foundation and how data must be used effectively. She hopes that the College can conduct its own summit soon.

Trustee Levine noted that community colleges must define its own success. Is Montgomery College successful because it sends hundreds of students to fine colleges or because it keeps hundreds of students without algebra skills from dropping out? He noted a couple of things that other community colleges were doing.

Dr. Pollard stated that she was happy that Trustees Shulman and Levine were able to participate in the Congress. It is important to have this conversation and for the College to hear the Board's point of view.

### **D. Trustee Information Report – Selected Financial Information as of 6/30/10**

Dr. Pollard provided comments on the report. She noted that enrollment projections were down for FY2011 and employees have been furloughed this fiscal year. The College must be collaborative in looking at this issue in the future.

Mr. Moore, Senior Vice President for Administrative and Fiscal Services, noted that there has been some savings and FY12 is expected to be worse than FY11. The College has positioned itself to support FY12, but will need a back-up plan if the State desires more cuts.

Trustees noted that the College's public relations strategy must be focused on this issue and the College must be ahead of the curve, be committed and not penalized for what it does, and have alternatives.

Mr. George Payne, Vice President for Workforce Development and Continuing Education explained his unit's deficit and Mr. Moore explained Auxiliary Services' budget.

### **E. Rockville Campus Report – Dr. Judy Ackerman**

Dr. Pollard reported that she has reinstated the campus reports and they will be prepared based on the culture and highlights of the campuses.

Dr. Judy Ackerman, Vice President and Provost of the Rockville Campus, welcomed everyone to the Rockville Campus and acknowledged the Rockville Campus community. She provided some highlights on the demographics of the campus. Mr. Antonio Thomas, Director of Student Support Services TRIO, provided information on the TRIO Program at the College which helps various categories of students in various components of the programs. Staff in the program is currently working with 175 students. Mr. Thomas explained the TRIO Program to the Board noting that it is eight programs that exist under the federal government which mandates that recruitment occur only on campus. It is not similar to the Gateway to College Program which

deals only with high school students from Montgomery County Public Schools. In response to Trustee Levine's question about data, Mr. Thomas noted that data will be provided to the government later, none has been requested at this time.

Dr. Ackerman reported that she will work with Dr. Pollard to provide a tour of the Science Center for the Trustees.

## **7. CONSENT CALENDAR**

- A. BR# 10-10-075 Personnel Actions Confirmation Report**
- B. BR# 10-10-076 Retirement Recognition of Mr. Ronald H. Buffington**

On motion by Trustee Shulman, seconded by Trustee Felton, the motion passed and the Board approved and adopted the Consent Calendar.

- 8. BR# 10-10-077 AMENDMENT TO SOLE SOURCE AWARD OF CONTRACT, CONTRACT FOR COMMERCE MANAGEMENT SYSTEM, CASHIERING SERVICES MODULES**
- 9. BR# 10-10-078 AWARD OF CONTRACT, SITE DEMOLITION AND RELATED WORK, GERMANTOWN CAMPUS BIOSCIENCE EDUCATION CENTER**

On motion by Trustee Kaufman, seconded by Trustee Shulman, the motion passed and the Board approved and adopted agenda items #8 and #9.

## **10. Proposed FY2012 Capital Budget**

Dr. Pollard reviewed the Capital Budget and focused on the bulleted items that were listed in the memo. The request is for \$53,634,000. Trustee Hoffman commented on the deficiency with parking and the need for efficiency of space used on the campuses. Dr. Pollard reported that the Facilities Master Plan may be the topic for the January retreat. Parking is a major issue for the Rockville Campus and we must develop a strategy for dealing with it.

## **11. New business**

There was no new business to come before the Board.

## **12. Adjournment**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session on September 29, 2010, when one personnel matter (subsection 1) was discussed. Additionally, the Board voted to hold an Executive Session on October 12, 2010, when four personnel matters (subsection 1) were discussed; two site matters (subsection 3 & 7); one collective bargaining matter (subsection 9); and two legal matters (subsection 7) were discussed.

A motion was made to adjourn at 8:45 p.m.

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Michael C. Lin  
Chair, Board of Trustees

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DeRionne P. Pollard  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham