



**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
February 15, 2010**

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9A
February 15, 2010

**RATIFICATION OF AWARD OF CONTRACT, PRESIDENTIAL SEARCH CONSULTING
SERVICES, BID NO. 410-010**

BACKGROUND

The Board of Trustees has begun the search for and appointment of the next president of Montgomery College. Search and selection processes for new college and university presidents allow institutions to select individuals with the appropriate academic leadership and administrative skills to lead their institutions. The Board determined that a critical step in this search process is to seek out the services of a presidential search firm. Search consultants are generally used by colleges and universities because of their knowledge and experience in conducting academic and executive professional recruitment efforts. The search firm will be responsible for assisting the Board of Trustees in the recruitment and hiring of the best qualified individual for its next president. The presidential search firm will be responsible for meeting with the Board of Trustees and the Presidential Search Advisory Committee (PSAC), participating in the development of the search process, recruiting the candidates, checking credentials and references, and meeting the timetable for completing the presidential search.

A request for proposal was developed by the Board of Trustees for the Presidential Search. One hundred nineteen (119) consultants/search firms were invited to submit proposals. Fourteen (14) responses were received, including two (2) no bids, on December 15, 2009. With the approval of the full Board, proposals were evaluated by the Board Ad Hoc Committee using established criteria. After a review of the proposals received, it was determined that six (6) responses merited continued consideration, and these consultants were invited for interviews. The proposal submitted by Greenwood/Asher & Associates, Inc. was the highest evaluated, meeting all College requirements. The total price for the presidential search consulting services is \$70,000 plus a not-to-exceed amount of \$7,000 for approved reimbursable expenses. Board approval is required for contract awards as a result of competitive sealed proposals above \$25,000. Funds are available in the FY2010 Workforce Development and Continuing Education Budget.

Time is of the essence for completing the presidential search as the current interim president will retire in December 2010. It is anticipated that the presidential search process will be completed in 2010. To ensure completion of this process within the timeframe required, Board approval by poll was obtained on February 4, 2010. Of the nine members of the Board polled, seven of the Board members responded with an affirmative vote to approve the award of contract to Greenwood/Asher & Associates, Inc.

RECOMMENDATIONS

It is recommended that the Board of Trustees ratify the award of contract to Greenwood/Asher & Associates, Inc., Miramar Beach, Florida, for the provision of presidential search consulting services, beginning in February 2010, for a total price of \$70,000 plus a not-to-exceed amount of \$7,000 for approved reimbursable expenses.

BACK-UP INFORMATION

Board Resolution
Bidders List (Board Members Only)
Bid Summary (Board Members Only)

RESOURCE PERSONS

Dr. Scott
Mr. Moore
Dr. Wormack

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-006
Adopted on: 2/15/2010

Agenda Item Number: _____
February 15, 2010

**Subject: Ratification of Award of Contract, Presidential Search Consulting Services,
 Bid No. 410-010**

WHEREAS, the College has need of a qualified presidential search consultant for recruitment of a new president as the current interim president will retire in December 2010; and

WHEREAS, presidential search firms are used by colleges and universities for their expertise and experience in conducting national academic and executive professional recruitment efforts; and

WHEREAS, pursuant to Md. (Educ.) Code Annotated Section, 16-311(c), an invitation to bid was publicly advertised in a County newspaper on November 25, 2009, and posted to the College, County, and State procurement websites on November 25, 2009, mailed to twenty one (21) vendors and downloaded from the Internet by ninety-eight (98) vendors; fourteen (14) responses including two (2) no bids were received, publicly opened, read aloud, and recorded, beginning at 3:00 p.m. on December 15, 2009; and

WHEREAS, upon evaluation by the proposal evaluation committee, it was determined that the proposal submitted by Greenwood/Asher & Associates, Inc., Miramar Beach, Florida, meets all College requirements and is therefore the highest evaluated responsible bidder; and

WHEREAS, the Acting Director of Procurement certifies that specifications were developed by appropriate College staff; and the Chief Business Officer certifies that funds are available in the FY2010 Workforce Development and Continuing Education Budget; and

WHEREAS, the Board of Trustees Bylaws require that a quorum shall consist of at least five board members and resolutions of the Board are adopted by a majority vote of those present and voting; and

WHEREAS, the Board was polled on February 4, 2010, for a vote on the award of contract for the presidential search consulting services to meet the critical timeframe for the presidential search process; and

WHEREAS, of the nine members of the Board polled, seven members of the Board responded with an affirmative vote to approve the award of contract; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees ratifies Board Resolution #10-02-006 to award a contract for presidential search consulting services to Greenwood/Asher & Associates, Inc., Miramar Beach, Florida, beginning in February 2010, for a total price of \$70,000 plus a not-to-exceed amount of \$7,000 for approved reimbursable expenses.

MCL:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9B
February 15, 2010

APPOINTMENT OF A PRESIDENTIAL SEARCH ADVISORY COMMITTEE

BACKGROUND

On February 15, 2010, the Board of Trustees will appoint the Presidential Search Advisory Committee. The Presidential Search Advisory Committee will serve in an advisory capacity, assisting the Board in identifying finalists' candidates for their selection of a new president.

The Board of Trustees established a process whereby the College community can participate in the search process. On December 9, 2009, the Board invited the College's stakeholders and community partners to nominate individuals to serve on the Presidential Search Advisory Committee; the nomination deadline was January 25, 2010. Establishing a Presidential Search Advisory Committee inclusive and reflective of the rich diversity of the College community is one of the most important steps in facilitating the presidential search process. By working with the presidential search consultant, the Committee will advise the Board during the search process, help the Board to develop the presidential prospectus, which includes identifying Montgomery College's unique characteristics and challenges and CEO leadership profile, review the qualifications of candidates, and conduct preliminary confidential candidate interviews to assist the Board with identifying the best presidential candidates. Participation on this Committee will require the full and complete attention of each member.

RECOMMENDATION

The Board of Trustees is requested to officially appoint a Presidential Search Advisory Committee to participate and serve in an advisory capacity in the presidential search process for Montgomery College.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSONS

Dr. Scott
Dr. Wormack

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number:10-02-007
Adopted on: 2/15/2010

Agenda Item Number:
February 15, 2010

Subject: Appointment of a Presidential Search Advisory Committee

WHEREAS, the Board of Trustees will appoint a Presidential Search Advisory Committee to participate and act in an advisory capacity assisting the Board in identifying finalists' candidates for their selection of a new president; and

WHEREAS, the Board of Trustees established a process whereby the College community can participate in the search process; and on December 9, 2009, the Board invited the College's stakeholders and community partners to nominate individuals to serve on the Presidential Search Advisory Committee; the nomination deadline was January 25, 2010; and

WHEREAS, the Board of Trustees has established criteria to select people to be appointed to the Presidential Search Advisory Committee, and the members of the Committee are inclusive and reflective of the rich diversity of Montgomery College and the community; and all of the selected nominees have indicated their willingness and availability to serve the Board in this advisory capacity; and

WHEREAS, the Board of Trustees will charge the Presidential Search Advisory Committee with responsibilities that include helping the Board to develop the presidential prospectus, which includes identifying Montgomery College's unique characteristics and challenges and CEO leadership profile, reviewing the qualifications of candidates, and conducting preliminary confidential candidate interviews to assist the Board with identifying the best presidential candidates; and

WHEREAS, the Chair of the Board of Trustees recommends that the following action be taken; now therefore be it

Resolved, That the Board of Trustees appoints the following individuals to serve on the Presidential Search Advisory Committee as indicated below:

Trustee Steve Kaufman, Chair
Trustee Gloria Aparicio Blackwell
Trustee Gigi Godwin
Trustee Marsha Suggs Smith

Ms. Shirley Brandman	Mr. Robert Costello
Ms. Amy Crowley	Ms. Janice DuFour
Dr. Stewart Edelstein	Dr. Sharon Fechter
Ms. Ginny Gong	Dr. Tony Hawkins
Dr. Lucy Laufe	Dr. Tonya Mason
Mr. Alan Stover	Mr. Jorge R. Urrutia
Ms. Monica Young	

and be it further

Resolved, That this appointment of the Presidential Search Advisory Committee will be made a matter of the public minutes of this meeting.

MCL:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9C
February 15, 2010

OFFICIAL CHARGE TO THE PRESIDENTIAL SEARCH ADVISORY COMMITTEE

BACKGROUND

On February 15, 2010, The Board of Trustees will appoint the Presidential Search Advisory Committee. By working with the presidential search consultant, the Committee will advise the Board during the search process.

The Board of Trustees will deliver the official charge to the Presidential Search Advisory Committee. The Committee will be obligated to abide by all guidelines, regulations, timetables, reporting requirements, conduct, and confidentiality polices set forth in the official charge as it relates to the search process. The Committee will help the Board to develop the presidential prospectus, which includes identifying Montgomery College's unique characteristics and challenges and CEO leadership profile, review the qualifications of candidates, and conduct preliminary confidential candidate interviews to assist the Board with identifying the best presidential candidates. Participation on the Committee will require the full consent to this charge by each Committee member.

RECOMMENDATION

The Board of Trustees is requested to officially charge the Presidential Search Advisory Committee regarding their participation, role and responsibilities in the presidential search process.

BACK-UP INFORMATION

Board Resolution
Charge from Montgomery College Board of Trustees
to the Presidential Search Advisory Committee

RESOURCE PERSON

Dr. Scott
Dr. Wormack

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-008
Adopted on: 2/15/2010

Agenda Item Number: _____
February 15, 2010

Subject: Official Charge to the Presidential Search Advisory Committee

WHEREAS, on February 15, 2010, the Board of Trustees will appoint the Presidential Search Advisory Committee; and

WHEREAS, the members of the Committee are inclusive and reflective of the rich diversity of Montgomery College and the community; and

WHEREAS, the Board of Trustees will deliver the official charge to the Presidential Search Advisory Committee, and advise the members of their obligation to abide by all guidelines, regulations, timetables, reporting requirements, conduct, and confidentiality policies set forth in the official charge; and

WHEREAS, the Board of Trustees will charge the Presidential Search Advisory Committee with responsibilities that include helping the Board to develop the presidential prospectus, which includes identifying Montgomery College's unique characteristics and challenges and CEO leadership profile, reviewing the qualifications of candidates, and conducting preliminary confidential candidate interviews to assist the Board with identifying the best presidential candidates; and

WHEREAS, the Chair of the Board of Trustees recommends that the following action be taken; now therefore be it

Resolved, That the Board of Trustees officially charges the Presidential Search Advisory Committee with the attached charge regarding their participation, role and responsibilities in the presidential search process; and be it further

Resolved, That the official charge will be made a matter of the public minutes of this meeting.

Attachment

MCL:abg



Montgomery College Presidential Search

February 15, 2010

OFFICIAL CHARGE FROM MONTGOMERY COLLEGE BOARD OF TRUSTEES TO THE PRESIDENTIAL SEARCH ADVISORY COMMITTEE

The role of the Presidential Search Advisory Committee is to serve in an advisory capacity to the Board of Trustees with the understanding that the Board, and only the Board, will make the final decision with regard to selecting a president. The Board is grateful to the members of the Presidential Search Advisory Committee for their willingness to commit their time and talents to serving Montgomery College in this significant task.

The Board of Trustees hereby charges the Presidential Search Advisory Committee to achieve the following objectives:

1. To develop a Presidential Profile, which will guide the search and selection process following consultation with the College's internal and external constituents.
2. To assist in the conduct of an active national search for the President for Montgomery College following Affirmative Action and Equal Employment Opportunity (EEO) guidelines and considerations as well as the regulations of the State of Maryland and Federal regulations.
3. To observe the personnel and confidentiality policies with regard to candidates, applicants, and nominees for the position.
4. To follow the timetable for the search that will bring candidate finalists recommendations to the Board of Trustees.
5. To make periodic reports to the full Board of Trustees, College constituents, and community on the progress of the presidential search.
6. To review the qualifications of candidates and conduct preliminary confidential candidate interviews to assist the Board with identifying the best presidential candidates
7. To serve in an unofficial capacity as hosts for the on-site Montgomery College campus visit of the finalists.
8. To recommend 3-5 finalist candidates, ***in unranked alphabetical order***, to the Board of Trustees for its consideration as the President of Montgomery College. The Presidential Search Advisory Committee's official duties will conclude at this point.

Confidentiality Policies

Individuals serving as members of the Presidential Search Advisory Committee and involved in the Montgomery College presidential search process are expected to honor the following policies and to comply with the required confidentiality of the presidential candidates' personal and professional goals and current position.

1. Montgomery College is committed to conducting an open, fair and equitable search process in compliance with the College's Affirmative Action and EEO policies and the legal requirements of the State of Maryland and Federal regulations.
2. The official spokesperson for the Presidential Search process is the Chair of the Presidential Search Advisory Committee in consultation with the Montgomery College Board of Trustees Chair. Presidential Search Advisory Committee members, the Board of Trustees, the Board of Trustees staff and other College staff involved in the Montgomery College presidential search process must not discuss the search with members of the press or the College's internal and external constituency groups, unless otherwise authorized by the Presidential Search Advisory Committee Chair and Chair of the Montgomery College Board of Trustees.
3. Presidential Search Advisory Committee members, Board of Trustees, Board of Trustees staff and other College staff involved in the Montgomery College presidential search process are required to maintain the confidentiality of all candidate files, records, and identities. Information on whether or not an individual is a candidate and candidates' status at each stage of the search is confidential.
4. All information contained in semi-finalists and finalists candidates' background and reference reports is confidential.
5. The identity of a finalist candidate's background ***is not to be divulged to anyone***, including the press, members of the College's internal and external constituency groups and the community, unless and until the candidates are invited (and accept the invitation) to come to the College for open interviews as a finalist candidate.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7
February 15, 2010

**SOLE SOURCE AWARD OF CONTRACT – THE ISRAEL BALLET
TAKOMA PARK/SILVER SPRING PERFORMING ARTS CENTER AND
THE MONTGOMERY COLLEGE FOUNDATION**

BACKGROUND

The Takoma Park/Silver Spring Performing Arts Center (“Center”) and The Montgomery College Foundation request a contract award for the services of The Israel Ballet, on a sole source basis, to support the 2009-2010 Guest Artist Series and to celebrate the closing of The Montgomery College Campaign. The College has a history of presenting guest artist events at the Robert E. Parilla Performing Arts Center which was chartered in 1984 to present a guest artist series. For more than 25 years, guest artists with multi-cultural appeal and artistic merit have been engaged to perform on the Rockville Campus and many of these performances have been supported, in part, by The Montgomery College Foundation. The Robert E. Parilla Performing Arts Center and The Montgomery College Foundation have met with much success and continued media coverage by the booking of these performances – many of which have been critically acclaimed and sold-out.

This season, guest artist performances have been scheduled in the new Takoma Park/Silver Spring Performing (TP/SS) Arts Center and a very unique booking opportunity is available to us - The Israel Ballet. The Israel Ballet has toured the U.S. only three times in more than 40 years and this tour is the first in 25 years. The engagement of The Israel Ballet on the TP/SS Campus has been identified as a most exciting opportunity to celebrate the closing of The Montgomery College Campaign. The campaign closing celebration will help bring together major donors, community leaders and government officials and is estimated to generate over \$25,000 in revenue for much needed scholarships for Montgomery College students.

Since its establishment in 1967, The Israel Ballet has performed at prominent festivals all over the world, earning recognition and bringing honor to the state of Israel. It is the only company in Israel performing the great classical and neoclassical ballets of the international repertoire. The company, which includes 35 dancers from all over the world, has a rich and varied repertoire. In addition to George Balanchine’s famous neoclassical works, among them Serenade, Concerto Barocco, Square Dance, and La Valse, they also perform such classical and modern full-length ballets as The Nutcracker, Sleeping Beauty, Cinderella, and Don Quixote. The company performs new works by Christian Spuck, Krzysztof Pastor, Rudi van Danzig, Jan Lincolns, and Lar Lubovitch, many of whom have created original works for the company. The Israel Ballet’s founder and artistic director Berta Yampolsky has created and received universal acclaim for more than 30 original ballets and for new productions of such classics as The Nutcracker and Sleeping Beauty.

The legendary Anthony Tudor said "there are two miracles in Israel: one that there is water and the other is The Israel Ballet." When The Israel Ballet performed at Carnegie Hall, a sold-out engagement, George Balanchine was in the audience and stated for the press, "this is the best foreign company that does my Serenade" – he promptly gave them permission to perform his works free of charge. The company is so highly regarded that ballet superstars such as Edward Villella and Cynthia Gregory have guested with the company over the years.

The Israel Ballet will perform the spectacular full-length ballet Don Quixote on Friday evening, February 26, 2010 – this performance will be open to the general public and tickets are moderately and appropriately priced. On Saturday evening, February 27, 2010 the company will perform the vibrant Triple Bill: A Compilation of Classical Works. This performance will be highlighted by pre- and post-event receptions to celebrate the closing of The Montgomery College Campaign. All donors to the campaign have been invited to this performance and will be recognized during a pre-event reception. Tickets for the Saturday evening performance are also moderately priced and the cost of the ticket includes both receptions. Everyone in attendance on Saturday evening will have an opportunity to meet the company after the performance.

In previous years, Board approval has not been required for guest artist events because College funds required for such events were less than \$25,000, with the source of any additional funding needed being the Montgomery College Foundation through the Friends of the Performing Arts Center composed of private donations and grants. For this performance in FY2010, the funding source identified and approved by the President is College operating funds budgeted for programming costs in the Takoma Park/Silver Spring Performing Arts Center budget; accordingly, over \$25,000 in College funds will be required for this engagement and Board approval is necessary.

Based on the above, a sole source award is justified as The Israel Ballet is a prominent and internationally recognized ballet company with highly valued performers; has a sustained target audience that would benefit the College's performing arts program. Board of Trustees approval is required for sole source procurements valued above \$25,000.

RECOMMENDATIONS

It is recommended that the Board of Trustees approve an award of contract for The Israel Ballet to perform at the Takoma Park/Silver Spring Performing Arts Center, as part of the 2009/2010 Guest Artist Series, in celebration of the closing of The Montgomery College Campaign, on a sole source basis, for an estimated total of \$29,500 of College funds.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSONS

Mr. Moore	Dr. Wormack
Mr. Sears	Mr. Sheeran
Mr. Sorrell	Ms. Fyodorov

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-009
Adopted on: 2/15/2010

Agenda Item Number: _____
February 15, 2010

Subject: Sole Source Award of Contract, The Israel Ballet, Takoma Park/Silver Spring Performing Arts Center and The Montgomery College Foundation

WHEREAS, the Takoma Park/Silver Spring Performing Arts Center and The Montgomery College Foundation request a contract award for the services of The Israel Ballet, a prominent and internationally recognized ballet company with highly valued performers, on a sole source basis, to support the 2009/2010 Guest Artist Series and the closing of The Montgomery College Campaign; and

WHEREAS, the College has a history of presenting guest artists in the Robert E. Parilla Performing Arts Center, chartered to present a Guest Artist Series with artistic merit and multi-cultural appeal; and

WHEREAS, the engagement of The Israel Ballet is important to the ultimate success of the Guest Artist Series and the closing of The Montgomery College Campaign and will enhance media coverage and recognition of the College's performing arts programs and The Montgomery College Foundation and generate significant scholarship gifts from the campaign closing event sponsorships; and

WHEREAS, the Director of Procurement affirms that a sole source procurement for this program is justified given the unique nature of The Israel Ballet's services, including but not limited to exclusive performance rights and licenses for their works; and the Chief Business Officer certifies that funds are available in the FY2010 Takoma Park/Silver Spring Performing Arts Center operating budget; and

WHEREAS, sole source procurement contracts valued above \$25,000 require Board approval; and

WHEREAS, Board policy states that the formal bidding process may be dispensed with in the event of a sole source procurement; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That a contract be awarded for The Israel Ballet to perform in the 2009/2010 Takoma Park/Silver Spring Performing Arts Center for an estimated amount of College funds of \$29,500.

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8A
February 15, 2010

**AWARD OF CONTRACT
ARCHITECTURAL AND ENGINEERING SERVICES – PHASE 2
GERMANTOWN CAMPUS BIOSCIENCE EDUCATION CENTER PROJECT**

BACKGROUND

This contract award provides for the second phase of architectural and engineering design services for the Germantown Campus Bioscience Education Center project as originally conceived when the Board of Trustees approved the first phase design contract on November 20, 2006. The Bioscience Education Center project is a new academic science laboratory building to house the biology, biotechnology, and chemistry programs and a conference center. The project also includes the extension of Observation Drive from the site of the Bioscience Education Center south to Middlebrook Road.

The Board of Trustees' November 2006 appointment of The Lukmire Partnership as project architect for the Bioscience Education Center Project and access road included the award of the Phase 1 design contract totaling \$2,199,916. Phase 1 services included the complete design of the new academic building but only through schematic design for the access road. Phase 1 has taken longer than originally envisioned due to the extensive coordination that was required with the Maryland National Capital Park and Planning Commission's "Germantown Sector Plan", including related forest conservation and road alignment issues.

A proposal for Phase 2 design services was requested this past summer from The Lukmire Partnership and, after extensive scope of work discussions with College staff, a final proposal of \$642,584 is recommended for approval. The Phase 2 scope of services includes completing the design of the access road, additional telecommunications and information technology design services beyond those initially envisioned as part of Phase 1, and project bidding services. In addition, reimbursable and supplemental expenses during Phase 2 are estimated at \$100,000 and will be reviewed and approved by Facilities and paid when invoiced. A major portion of these reimbursable expenses are anticipated to be printing costs for bidding the project. Sufficient funds are available in the FY2010 Capital Budget for the award of the Phase 2 design contract for the Bioscience Education Center Project. Following Board action, the contract will be submitted to the Maryland Department of General Services for approval. Board approval is required for all contract awards of \$100,000 and over.

It is anticipated that the Board of Trustees will be asked to make a Phase 3 design contract award for construction administration services at some point during the first half of 2010. This future contract will be negotiated once the scope of construction administration services is finalized with the project architect.

RECOMMENDATION

It is recommended that, contingent upon Maryland Department of General Services approval, that a Phase 2 contract for architectural and engineering design services for the Bioscience Education Center Project be awarded to The Lukmire Partnership of Arlington, Virginia, at a fee of \$642,584, and that an additional \$100,000 be authorized by the Board of Trustees to cover customary project reimbursable and supplemental expenses that will be paid when invoiced.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSONS

Mr. Capp
Mr. Sheeran

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-010
Adopted on: 2/15/2010

Agenda Item Number: _____
February 15, 2010

**Subject: Award of Contract, Architectural and Engineering Services – Phase 2,
Germantown Campus Bioscience Education Center Project**

WHEREAS, on November 20, 2006, by Resolution #06-11-127, the Board of Trustees awarded a contract for \$2,199,916 to The Lukmire Partnership, Arlington, Virginia for professional architectural and engineering design services (Phase 1) for the Bioscience Education Center and access road project on the Germantown Campus and appointed The Lukmire Partnership as project architect; and

WHEREAS, in accordance with the amended and approved Facilities Master Plan for the Germantown Campus, the Associate Vice President for College Facilities requests approval of Phase 2 architectural and engineering services for the Bioscience Education Center Project; and

WHEREAS, based upon this recommendation, the Facilities Office requested a fee proposal from The Lukmire Partnership, and negotiated a final fee for the Phase 2 architectural and engineering professional design services for the Bioscience Education Center Project; and

WHEREAS, the Chief Business Officer certifies that, contingent upon Maryland Department of General Services approval, funds are available in the FY2010 Capital Budget to enable the College to award a Phase 2 design services contract for the Bioscience Education Center Project as recommended; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That, contingent upon Maryland Department of General Services approval, a Phase 2 contract for architectural and engineering professional design services for the Bioscience Education Center Project on the Germantown Campus is awarded to The Lukmire Partnership of Arlington, Virginia, at a fee of \$642,584 and that an additional \$100,000 in Capital project funds be authorized to cover customary reimbursable and supplemental expenses that will be paid when invoiced; and be it further

Resolved, That the Board of Trustees respectfully requests the full State-eligible share of funding for this contract; and be it further

Resolved, That, upon receipt of the necessary approvals, the President is authorized to execute a contract with The Lukmire Partnership of Arlington, Virginia, on behalf of the College, for the Phase 2 architectural and engineering professional design services for the Bioscience Education Center Project on the Germantown Campus.

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8B
February 15, 2010

**AWARD OF CONTRACT,
COMMENCEMENT EVENT SERVICES
BID NO. 510-016**

BACKGROUND

The Vice President of Advancement has requested a contract for the purchase of equipment and services for the annual Commencement event. The current contract will expire in May 2010. Annually, the College celebrates the success of its students at the commencement event. Last year almost 725 graduating students and over 5,000 guests, faculty, administrators, and members of the College's many boards, enjoyed a traditional Commencement Ceremony, under a cathedral-size tent, on the Athletic Field of the Rockville Campus. The lack of a large venue, risk of inclement weather, length of the ceremony, and concern for the safety and comfort of guests, has led the Commencement Committee to recommend that a contractor provide the equipment and services required to support this event.

On November 25, 2009, a solicitation was issued for the purchase of commencement equipment and services. Five (5) responses including two (2) no bids were received on December 15, 2009. One bid was declared nonresponsive because it did not meet College requirements. An evaluation committee consisting of staff from the offices of Institutional Advancement and Procurement, reviewed, evaluated, and ranked all responses based on established criteria. Select Event Rentals, Laurel, Maryland, was the highest ranked vendor meeting College requirements. References of the highest ranked vendor were affirmative. Past performance has been satisfactory. The total not to exceed amount for all services is \$81,000. This amount represents a savings of 21% or \$24,774 over last year's commencement costs. The contract includes the option to extend the contract for four (4) additional one-year terms. Board approval is required for competitive sealed proposals valued above \$25,000.

RECOMMENDATION

It is recommended that the Board of Trustees approve a contract award for the purchase of Commencement ceremony equipment and services to Select Event Rentals, Laurel, Maryland, for a not to exceed amount of \$81,000 in FY2010. The commencement services include the tenting, seating, flooring, installation and de-installation services. Lighting, sound, and staging are procured under a separate contract. It is also recommended that the contract be renewed, at the sole option of the College, for four (4) additional one-year terms, provided funds are available, service is satisfactory, and is in the best interest of the College.

BACK-UP INFORMATION

Board Resolution
Bidders List (Board Members Only)
Bid Summary (Board Members Only)

RESOURCE PERSONS

Mr. Moore Dr. Wormack
Mr. Sears
Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-011
Adopted on: 2/15/2010

Agenda Item Number: ____
February 15, 2010

Subject: Award of Contract, Commencement Event Services, Bid No. 510-016

WHEREAS, the Director of Special Events in coordination with the Commencement Committee has requested a contract award to purchase Commencement ceremony equipment and services to ensure a successful and professional graduation ceremony for faculty, staff, and students as the previous contract will expire in May 2010; and

WHEREAS, the Director of Procurement certifies that specifications were developed by appropriate College staff; and the Chief Business Officer certifies that funds are available in the FY2010 Workforce Development and Continuing Education Budget; and

WHEREAS, pursuant to Md. (Educ.) Code Ann. Sec. 16-311(c), a request for proposal was publicly advertised in a County newspaper on November 25, 2009, and posted on the College Procurement, County, and State of Maryland websites, and downloaded by 61 vendors; five (5) vendors attended the pre-bid conference held on December 1, 2009; five (5) responses, including two (2) no bids, and, one bid declared non-responsive were received, publicly opened, read aloud, and recorded, beginning at 3 p.m. on December 15, 2009; and

WHEREAS, upon evaluation it was determined that the proposal submitted by Select Event Rentals, Laurel, Maryland, was the highest ranked vendor meeting College specifications and is therefore the highest responsible bidder; and

WHEREAS, awards resulting from competitive sealed proposals valued above \$25,000 require approval of the Board of Trustees; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That a contract for the purchase of Commencement event equipment and services be awarded to Select Event Rentals, Laurel, Maryland, for a total not to exceed amount of \$81,000 in FY2010; and be it further

Resolved, That the contract may be extended for four (4) one-year periods, at the sole option of the College, provided funds are available, service is satisfactory, and is in the best interest of the College.

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10
February 15, 2010

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by State Law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACK-UP INFORMATION

Board Resolution
Personnel Actions Confirmation Report

RESOURCE PERSONS

Ms. Lawyer
Ms. Bokor

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-012
Adopted on: 2/15/2010

Agenda Item Number: _____
February 15, 2010

Subject: Personnel Actions Confirmation Report

WHEREAS, by State Law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, the attached summary indicates related personnel actions taken by the College during the period from and including January 1, 2010, to and including January 31, 2010; and

WHEREAS, the President of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the attached report and confirms the action of the President.

Attachment

HP:abg

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From and Including January 1, 2010, to and Including January 31, 2010

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Location
01/19/2010	Brewer, Megan L	Administrative Aide	F	Provost GT
01/04/2010	Brown, Orville M	Safety & Security Officer	E	Facilities Security - TP/SS
01/04/2010	Culque, Christian H	Instructional Assistant	G	Assessment Center RV
01/04/2010	Curtis, Stephanie J	Office Assistant	E	Student Development GT
01/04/2010	Karthigesan, Subramaniam	Building Service Worker Lead	D	Facilities Maintenance RV
01/04/2010	Lulenga, Seba W	Instructional Associate	G	Writing Center RV
01/04/2010	Samba, Divine N	Safety & Security Officer	E	Facilities Security - TP/SS

STAFF SEPARATIONS

01/22/2010	Banana, Lisa G	Senior Admin Aide	G	Office of Info Tech
01/29/2010	Bryce, Robert M ¹	Head Librarian	L	IT Learning Center Library GT
01/04/2010	Hardie, Cedric L	Customer Service Rep	G	WD & CE
01/15/2010	Jones, James M	Safety & Security Officer	E	Facilities Security - GT
01/19/2010	Lee, Evelyn H	Analyst/Programmer	K	Office of Info Tech
01/29/2010	Nhu, Tri V ¹	Blg Service Worker	A	Facilities Maintenance RV
01/11/2010	Perry, Ray	Tech Proj & Planning Analyst	L	Information Technology RV
01/26/2010	Rapp, Brian L ²	Electronic Technician	H	IT Learn Ctr Aud/Vis Instrc RV
01/27/2010	Richardson, Moni K	Safety & Security Officer	E	Facilities Security - TP/SS
01/27/2010	Whethers, Lashanna C	Mail & Duplicating Clerk	C	Facilities Mailroom RV

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	1	0	0	0	2
Male	0	3	0	1	1	5
TOTAL	1	4	0	1	1	7

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	2	0	1	0	4
Male	4	1	0	1	0	6
TOTAL	5	3	0	2	0	10

¹ Retirement

² Death

FACULTY

FACULTY EMPLOYMENTS

Effective Date	Name	Position Title	Location
01/14/2010	Akmal, Arya	Assistant Professor	Physics/Eng/Geoscience RV
01/14/2010	Bantu, Hailu G	Assistant Professor	Nat/App'l Sci,Bus/Mgt,Info Sci TP/SS
01/14/2010	Dobres, Howard L	Professor	Chemistry RV
01/14/2010	Dong, Zhou	Assistant Professor	Business/Science/Math/Tech GT
01/14/2010	Farrell, Benjamin O	Professor	Speech/Dance/Theatre RV
01/14/2010	Fitzgerald, Carrie	Assistant Professor	Phy/Eng/Geoscience RV
01/14/2010	Hill, Candice J	Assistant Professor	English/Lit/Prof Writing RV
01/14/2010	Jenkins, Daniel G	Assistant Professor	Arts/Humanities/SocialSciences TP/SS
01/26/2010	Slacks, Jarvis J	Assistant Professor	English/Lit/Prof Writing RV
01/18/2010	Smith, Darren J	Assistant Professor	Business/Science/Math/Tech GT
01/14/2010	Venerable-Joyner, Angela	Associate Professor	Health Sciences TP/SS
01/14/2010	Wright, James W	Professor	GITE RV

FACULTY SEPARATIONS

01/01/2010	Fread, Joan P	Assistant Professor	Business/Science/Math/Tech GT
01/29/2010	Gray, James G ¹	Professor	Humanities/Soc Sci/Educ GT
01/15/2010	Hamer, Janet E ¹	Professor	Reading, ESL & Linguistics
01/01/2010	Kutai, Orna I	Associate Professor	Chemistry RV
01/01/2010	Murdock, Jacquelyn R	Associate Professor	Arts/Humanities/SocialSciences
01/01/2010	Rainville, Jane Y	Associate Professor	Business/Science/Math/Tech GT
01/01/2010	Sabbagh, Colette D	Associate Professor	Nat/App'l Sci,Bus/Mgt,Info Sci
01/01/2010	Steelman, Andrea E	Assistant Professor	Math RV
01/02/2010	Tuckson, La'Verne E	Professor	Health Sciences TP/SS

FACULTY EMPLOYMENTS: Ethnicity and Gender

	White	Black	HispanicAsian	American Indian	TOTAL	
Female	3	0	0	1	0	4
Male	4	4	0	0	0	8
TOTAL	7	4	0	1	0	12

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	HispanicAsian	American Indian	TOTAL	
Female	7	1	0	0	0	8
Male	1	0	0	0	0	1
TOTAL	8	1	0	0	0	9

¹ Retirement

² Death

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 11
February 15, 2010

**FORMAL ACCEPTANCE OF THE COMMONS RENOVATION
TAKOMA PARK/SILVER SPRING CAMPUS**

BACKGROUND

College Policy requires that following substantial completion of construction and/or beneficial occupancy, the Board of Trustees is to formally accept, by resolution, all new buildings and major building renovations. The Commons building at the Takoma Park/Silver Spring Campus is a major renovation project. The College took beneficial occupancy in November 2009 and the building opened for classes on January 25, 2010. Final payment will be made to the contractor only when all of the contract requirements have been met.

RECOMMENDATION

It is recommended that the Board of Trustees formally accept the renovation of the Commons building at the Takoma Park/Silver Spring Campus.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSONS

Mr. Capp
Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-013
Adopted on: 2/15/2010

Agenda Item Number: _____
February 15, 2010

**Subject: Formal Acceptance of the Commons Building Renovation on the
Takoma Park/Silver Spring Campus**

WHEREAS, on March 17, 2008, by Board Resolution #08-03-025, the Board of Trustees awarded a contract for \$5,955,899 to Konover Construction Corporation, (now called KBE Construction) of Columbia, Maryland, for the renovation of the Commons building on the Takoma Park/Silver Spring Campus; and

WHEREAS, appropriate College staff and project consultants have inspected this renovation project and the College has taken beneficial occupancy of the building; and

WHEREAS, College Policy requires that following substantial completion of construction and/or beneficial occupancy, the Board of Trustees is to formally accept, by resolution, all new buildings and major building renovations; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees formally accepts the renovation of the Commons building on the Takoma Park/Silver Spring Campus as being substantially complete; and be it further

Resolved, That acceptance of the renovation of the Commons building shall not operate as a waiver of any portion, terms or conditions of the contracts or any contract documents, or of any rights reserved to the College, including any right to recover damages.

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 12
February 15, 2010

**CONTRACT MODIFICATION
ADDITIONAL ARCHITECTURAL AND ENGINEERING SERVICES
SCIENCE EAST RENOVATION, ROCKVILLE CAMPUS**

BACKGROUND

In March 2009, Burt Hill, Inc., a multi-disciplinary architectural firm, was awarded a contract for \$1,825,352 to provide architectural and engineering services for the renovation of the Science East Building on the Rockville Campus. During the schematic design phase it was determined that the existing brick building façade had significantly deteriorated since its construction in 1965. Subsequently, a detailed structural engineering and architectural analysis concluded that, given the poor condition of the exterior façade, a complete replacement of the exterior wall system is necessary. This façade replacement was not originally contemplated as part of the renovation design; however, it is expected that the project budget will accommodate this revision to the overall scope of work.

Based on the additional design work now contemplated as part of the Science East renovation, a fee proposal was requested from the project architect for the replacement of the building façade. After review and negotiation, a final fee proposal of \$198,981 for the additional design services was submitted and is recommended for approval. Board of Trustees approval is required for this modification of Burt Hill's contract because the additional design services increase the scope of the project, are outside of the customary supplemental services provided for in the contract documents, and the cost is over 10% of the original contract award.

Sufficient funds are available for these additional design services in the Science East Building renovation project in the FY2010 Capital Budget. All design phase funding is being provided by the County. The State will participate with its standard 50% share during the actual renovation of the building.

RECOMMENDATION

It is recommended that the Board of Trustees authorize a contract modification to allow for additional design services to be provided by Burt Hill, Inc., Washington, D.C., for a complete exterior façade replacement to the Science East building on the Rockville Campus and to approve the fee of \$198,981 for such services to Burt Hill, Inc., Washington, D.C.

RESOURCES PERSONS:

Mr. Capp
Mr. Moore

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-014
Adopted on: 2/15/2010

Agenda Item Number: _____
February 15, 2010

**Subject: Contract Modification, Additional Architectural and Engineering Services,
Science East Renovation, Rockville Campus**

WHEREAS, the Associate Vice President for College Facilities has requested a modification to the design contract awarded to Burt Hill, Inc., Washington, D.C. by the Board of Trustees on March 17, 2009, by Board Resolution #09-03-025, for \$1,825,352 for additional design services that increase the scope of the project; and

WHEREAS, College staff have negotiated a fee with Burt Hill, Inc., for the design services associated with the replacement of the exterior façade as part of the renovation of the Science East building on the Rockville Campus due to significant deterioration in the wall systems discovered during the preliminary design and investigation phases of this project; and

WHEREAS the Chief Business Officer certifies that funds are available in the FY2010 Capital Budget for these additional design services; and

WHEREAS, College policy on the Capital Budget requires approval by the Board of Trustees of all design change requests which alter the scope of a project and are over 10% of the original contract award; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That the College's contract with Burt Hill, Inc. (Contract #524) approved by the Board of Trustees on March 17, 2009, by Board Resolution #09-03-025, is modified to include additional design services for the replacement of the exterior façade of the Science East building on the Rockville Campus; and be it further

Resolved, That the fee of \$198,981 for the additional design services for the Science East building renovation on the Rockville Campus to Burt Hill, Inc., Washington, D.C. is approved; and be it further

Resolved, that the President is authorized to sign this modification agreement with Burt Hill, Inc., Washington, D. C. on behalf of the Board of Trustees.

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 13
February 15, 2010

MEMORANDUM OF SETTLEMENT – COLLECTIVE BARGAINING AGREEMENT, AFSCME

BACKGROUND

Representatives of the Board of Trustees and the Local 2380, Council 67, of the American Federation of State, County, and Municipal Employees, AFL-CIO, reached a successor agreement to the staff collective bargaining agreement. The membership of the bargaining unit ratified the agreement on January 21, 2010.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached resolution approving the collective bargaining agreement; authorizing the Board Chair to execute the Memorandum of Settlement; and delegating to the Interim President the authority and responsibility to implement and administer the agreement.

BACK-UP INFORMATION

Board Resolution
Memorandum of Settlement

RESOURCE PERSONS

Ms. Lawyer
Ms. Miller

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-015
Adopted on: 2/15/2010

Agenda Item Number: _____
February 15, 2010

Subject: Memorandum of Settlement - Collective Bargaining Agreement, AFSCME

WHEREAS, Local 2380, Council 67, of the American Federation of State, County, and Municipal Employees (AFSCME), AFL-CIO, is the exclusive representative authorized to negotiate on behalf of certain staff members at Montgomery Community College; and

WHEREAS, a Memorandum of Settlement for the successor collective bargaining agreement effective July 1, 2010 to June 30, 2016, has been negotiated by teams representing the Board of Trustees and the AFSCME Local 2380; and

WHEREAS, on January 21, 2010, the members of the AFSCME Local 2380 ratified the Memorandum of Settlement; and

WHEREAS, the Board negotiating team recommends approval of the Memorandum of Settlement by the Board; and

WHEREAS, the President recommends that the Board take the following action; now therefore be it

Resolved, That the Board of Trustees approves the collective bargaining agreement set forth in the attached Memorandum of Settlement; and be it further

Resolved, That the Board of Trustees authorizes the Chair to execute the Memorandum of Settlement between the Board of Trustees of Montgomery Community College and Local 2380, Council 67, of the American Federation of State, County, and Municipal Employees, AFL-CIO; and be it further

Resolved, That the Board of Trustees delegates to the Interim President the responsibility and authority to implement and administer the collective bargaining agreement and to further delegate responsibility for the implementation and administration of the agreement to appropriate College staff.

Attachment: Memorandum of Settlement (Trustees only)

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 14
February 15, 2010

**CAPITAL BUDGET FUND TRANSFER
GERMANTOWN CAMPUS CHILD CARE CENTER PROJECT**

BACKGROUND

In accordance with County fiscal procedures, the Board is authorized to transfer funds among College projects within the Capital Budget. Additional construction contingency funds are needed in the FY2010 Germantown Campus Child Care Center construction project. This project has been deferred several times for a variety of reasons, most recently due to forest conservation and other permitting requirements related to the Germantown Bioscience Education Center project and the Science and Technology Park. Construction funds for the Child Care Center project were approved in FY2007 and that budget is tight. Funds remain in the Germantown Goldenrod Building Renovation project that can be moved to the Child Care Center project; the funding sources for both projects are compatible. Goldenrod opened for classes in fall 2008 and all purchases for this building are complete.

According to County regulations, no more than 10% of the total appropriation can be moved from a capital project. The amount to be moved, \$50,149, is within that parameter. Board of Trustees approval is required for all fund transfers between capital projects.

RECOMMENDATION

It is recommended that the Board of Trustees approve a transfer of funds for \$50,149 from the Germantown Campus Goldenrod Building Renovation project to the Germantown Child Care Center project to provide additional funds for construction contingencies.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSONS

Mr. Capp
Mr. Sheeran
Mr. Sorrell

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-016
Adopted on: 2/15/2010

Agenda Item Number: _____
February 15, 2010

Subject: Capital Budget Fund Transfer, Takoma Park Campus Expansion Project

WHEREAS, in accordance with College policy on the Capital Budget, a movement of funds between projects authorized in the Capital Budget must be consistent with County fiscal procedures authorizing such transactions, and the County has indicated that the Board is authorized to transfer a maximum of 10% from any one College project to projects within the College's Capital Budget; and

WHEREAS, additional funds are needed in the Germantown Campus Child Care Center project for construction contingencies; and

WHEREAS, funds totaling \$50,149 are available in the FY2010 Capital Budget Germantown Campus Goldenrod Building Renovation project that can be used for this purpose; and

WHEREAS, the Chief Business Officer certifies that the funds are available in the FY2010 Capital Budget for this transfer and also certifies that the amount to be transferred, \$50,149 is within the 10% limit; and

WHEREAS, the President of the College recommends the following action; now therefore be it

Resolved, That \$50,149 is transferred from the Germantown Campus Goldenrod Building Renovation project in the FY2010 Capital Budget to the Germantown Campus Child Care Center project in order to provide additional funds for construction contingencies; and be it further

Resolved, That the County Executive and the County Council be notified of this action.

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 15
February 15, 2010

ADOPTION OF THE FY2011 CURRENT, ENTERPRISE AND OTHER FUNDS BUDGETS

BACKGROUND

On January 19, 2010, the Proposed Operating Budget was presented to the Board of Trustees. The proposed budget is very modest recognizing the fiscal constraints facing decision-makers. It will, however, allow the College to continue to meet its mission...it will protect access, quality and affordability. The budget request is \$223 million, a \$2.9 million (2.9%) increase from FY2010. The largest part of the increase is for enrollment growth and opening the new Rockville Science Center. The budget also includes increases for utilities, benefits, risk management and Board of Trustees grants. Funds are also included for 18 new faculty positions related to enrollment growth primarily in the science, technology, engineering, and mathematics disciplines and 45 new staff positions for the Rockville Science Center. There is no salary improvement in this budget.

The proposed budget includes a \$3/\$6/\$9 per credit hour tuition increase. The Board of Trustees acts on tuition and fee increases in April.

RECOMMENDATION

The Board of Trustees is requested to adopt the FY2011 Current Fund, Enterprise and Other Funds Budgets.

BACK-UP INFORMATION

Board Resolution

RESOURCE PERSONS

Ms. Dimon
Mr. Moore

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-017
Adopted on: 2/15/2010

Agenda Item Number:
February 15, 2010

Subject: Adoption of the FY2011 College Operating Budget

WHEREAS, on January 19, 2010 the FY2011 Proposed Operating Budget was presented to the Board; and

WHEREAS, every effort was made to present a budget that was sustainable and affordable given the difficult economic times the County and State are facing; and

WHEREAS, the budget is a same service level budget and only includes additional funding for the new Rockville Science Center and enrollment growth; and

WHEREAS, this budget includes no salary improvement and might need to be revised once all the County unions reach an agreement; and

WHEREAS, the College includes 18 new faculty positions related to enrollment growth and 45 staff positions related to the new building; and

WHEREAS, the College still has millions of dollars in unrequested, well-justified needs; and

WHEREAS, during budget deliberations the Board's first priority was to the College's mission of academic excellence, access, and student success; and

WHEREAS, every effort was made to maintain the quality of programs and services at Montgomery College while realizing the need to conserve public funds and maintain reasonable tuition and fee rates; and

WHEREAS, the Board of Trustees held a public hearing to present the budget to the College and the community; and

WHEREAS, appropriate changes to the Proposed Budget have been made in compliance with Board of Trustees action; now therefore be it

Resolved, That the Board of Trustees adopts the Fiscal Year 2011 Operating Budget in the amounts of \$223,003,199 for the Current fund, \$16,136,583 for the Workforce Development and Continuing Education Fund, and \$6,464,561 for the Auxiliary Enterprises Fund. These amounts are subject to funding and appropriate action by the Montgomery County Government. The amounts are subject to further technical refinement before the budget is submitted for recommendation to the County Executive and the County Council.

HP:abg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: 10-02-017A
Adopted on: 2/15/2010

Agenda Item Number:
February 15, 2010

Subject: FY2011 Budget Approval - Other Funds

WHEREAS, the College endeavors to obtain funding from external sources for specific purposes in keeping with its mission and goals; and

WHEREAS, the exact funding of special College projects and/or proposals is not certain; and

WHEREAS, amounts shown in the budget document for Student Activities and Athletics, Cable TV, Emergency Plant Maintenance and Repair Fund, Major Facilities Reserve Fund, Montgomery College 50th Anniversary Endowment Fund, Transportation Fund, and Federal, State, and Private Grants and Contracts are the best estimates at this time and actual amounts may be more or less than the budgeted amounts; and

WHEREAS, it is essential to the success of these special programs for the President to have flexibility to deal with the changing external circumstances associated with these programs; now therefore be it

Resolved, That the Board of Trustees hereby approves the aforementioned sections of the budget as presented with the understanding that the amounts are not fixed; and be it further

Resolved, That the President is hereby authorized to negotiate for, accept, and expend such "other funds" as indicated in the budget and as may become available during FY2011, provided expenditures do not exceed revenues.

HP:abg