How To Register For Classes
at Montgomery College

1. Investigate Financial Assistance

Contact an MC Financial Aid Office for information, application and procedures or go to www.montgomerycollege.edu/finaid.

Apply for Admission

Complete an admission application and submit your application with a $25 application fee to the Office of Admissions and Records.

2. Complete Assessment and Placement Testing

Take the **ESL Accuplacer** Test in SA110. Bring your MC-issued ID number and photo ID.

The writing sample is 25 minutes. The other four parts are untimed.

Testing in Germantown is Monday-Thursday: 9am-5pm, Friday: 9am-2pm. Call 240-567-7739 for the test schedule.

3. Attend an Advising Session

To obtain your assessment test results, you are _required_ to attend an IMAP (orientation session).

If your English placement permits you can take the math placement test. Referral needed.

4. Meet with a Counselor

Meet with a Counselor in the Center for International and Multicultural Students (SA150). Check the website for walk-in hours: www.montgomerycollege.edu/International.

5. Log on to MyMC

MyMC is where you can register for classes, view deadlines, access your MC email account, get a parking decal, print your schedule, check your payment status, view your grades, and check campus activities.

6. Register for Classes

Register **early** via MyMC or in person with a written approval from a counselor.

7. Pay Your Tuition

Pay the bill at the cashier's office or via MyMC using Visa or MasterCard. Pay your tuition by the deadline date.

The cashier will give you a sticker (proof of paid registration) to get your student ID.

8. Obtain Your Student ID

Take your proof of paid registration to SA186 and sit for a photograph. You will receive your ID card immediately.

With your student ID card, you can check out library books and use the computer/writing labs, swimming pools, and ride Ride On buses in Montgomery County 24 hours a day for free (while you are a Montgomery College student). Student IDs are validated each semester with the current semester's registration sticker.

9. Get a Parking Decal

To register your car you will need to log on to MyMC and register to get a parking permit at no cost.

10. Buy Your Books

Purchase text books online @ www.montgomerycollege.edu/bookstore or purchase them on campus.

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Room SA150
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Phone: 240-567-7734

www.montgomerycollege.edu/internationalcenter

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