



BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
May 16, 2011

1. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on May 16, 2011, in the Trustee Board Room, Central Administration Building. The regular public meeting was called to order by the Chair at 7:10 p.m.

2. ROLL CALL

Present: Trustees Michael Lin, Chair, Steve Kaufman, 1st Vice Chair, Roberta Shulman, Marsha Suggs Smith, Kenneth Hoffman, Christina Cieplak, Gloria Aparicio Blackwell, and Reginald Felton
Absent: Trustees Gigi Godwin, 2nd Vice Chair, and Leslie Levine
Present Ex-Officio: President and Secretary/Treasurer DeRionne Pollard

3. APPROVAL OF THE AGENDA

Trustee Cieplak moved to approve the agenda; Trustee Smith seconded, the motion passed and the agenda was approved by the Board.

4. MINUTES

Trustee Felton moved to approve the minutes of the April 25, 2011 public meeting; Trustee Levine seconded, the motion passed and the minutes were approved by the Board.

5. COMMENTS PERIOD

There were no speakers to come before the Board.

6. REPORTS

A. President's Report to the Board

Dr. Pollard provided the Board with highlights of her report. She spoke about the student experience and in helping students to accomplish their goals. She noted that the College is being held accountable for the success of students.

Dr. Pollard presented a question for the Board's discussion:

- (1) Over the last year, I've learned this board is interested in better understanding the student experience at Montgomery College and learning more about the students who attend this institution. As trustees, what types of student experiences are you most interested in hearing from me in the next academic year?

Trustee Felton noted that this was a great question and he is interested in students who thought they would not be successful when they arrived at Montgomery College. He wants to hear about this transformation and what particular incident happened to them while at the College.

Trustee Cieplak noted that she wants to hear about undocumented students at Montgomery College and their journey to get a college education. She wants to know how this experience changed their lives and wants to hear about students who were high school dropouts also.

Trustee Blackwell noted that she wants to hear about support systems that students think they need to be successful and wants to hear about college life. She also wants to know what the College can provide to them and is it important to them.

Trustee Smith noted that there are more than 60,000 students at Montgomery College and 50% are here to obtain a degree and the other 50% do not get a degree. She wants to know what college life is like for those who are not here for a degree and what they have learned. She wants to hear from the average student at Montgomery College.

Trustee Shulman noted that in these times of severe budget cuts, what are barriers for the students and how have budget cuts affected them.

Trustee Kaufman noted that he wants to hear from students who are transferring and wants to know what difficulties they are facing, what are the support systems at the College that are here for them, and hear about the transferability of the credits they have earned.

Trustee Hoffman noted that he is interested in the integration with the community and building the infrastructure of the county and how policies impact student life.

Additional comments from trustees expressed the desire to hear what educators and staff do for their professional growth; hear from students who excel in other aspects of their education, such as presidents of clubs, members of student organizations, or being a student athlete; and the desire to hear about international students.

B. Chair's Report

Chairman Lin commented on the College's academic excellence. He noted that the College cannot be everything, but it wants to serve in every way possible. The College wants to be a responsible custodian of resources. Dr. Lin welcomed Dr. Steve Cain as the new chief of staff and thanked Mr. Robert F. Cephas for his exceptional service to the College as interim chief of staff. Dr. Lin commented on meeting with the students twice a year beginning next year.

C. Trustee Information Reports

1. Capital Budget
2. Academic Year Student Faculty Ratio / Fall to Fall Student Retention

Dr. Pollard and Mr. David Capp, Associate Vice President for College Facilities, provided comments on the Capital Budget Report and asked Trustees for questions. Trustee Smith noted that the Capital Budget Report was very good and it plays out the progression of a project and wanted to know how often this report is presented to the Board. Mr. Capp reported that it is presented annually, but Dr. Pollard can change the frequency if needed. Mr. Capp noted that he is most proud of the implementation of small projects and the most challenging project is the Germantown Campus implementation rates. The money is here for the Bioscience Center project, but it is not encumbered and \$70 million is not being used right now.

Trustee Kaufman expressed the desire to see the Capital Budget report three times a year and thanked Mr. Capp for a tour of the new Science Center on the Rockville Campus. Mr. Kaufman wanted to know if the funds for the Bioscience Center are being invested or does the College give back to the state. Mr. Capp noted that capital budget funds roll over from year to year and the College doesn't receive capital budget money until it builds.

Trustee Felton noted that one concern for the College is terms of completion rates and the College tends to hold on to certain programs and wanted to know what the trigger is before a program needs to be reviewed.

Dr. Pollard noted that the Maryland Higher Education Commission sends a report to the College on a regular basis about this and the continuity of programs. The Commission looks to see if content is relevant and recommends closing or redirecting programs. The senior vice president for academic and student services has charged the deans with looking at this information.

Ms. Paula Matuskey, interim senior vice president for academic and student services, reported that there are new Middle States requirements.

Trustee Blackwell noted that the graduation rate for Latino students is dropping. Dr. Pollard noted that the College will work on a proactive strategy to address this problem. Trustee Blackwell expressed the need to engage the parents more and the College must go to their communities.

Trustee Hoffman noted that the College must be ethnic specific and examine what characteristics it is inheriting from each student group, and student ratios may become less important.

7. Consent Calendar

- A. BR# 11-05-057 Personnel Actions Confirmation Report**
- B. BR# 11-05-058 Recognition of Dr. Deborah Stearns, 2010 Maryland Professor of the Year**
- C. BR# 11-05-059 Award of Bronze Medallion to Professor Joy Morgan-Thompson**

On motion by Trustee Kaufman, seconded by Trustee Smith, the motion passed and the Board approved and adopted the Consent Calendar.

Dr. Judy Ackerman, vice president and provost of the Rockville Campus provided brief remarks about Dr. Deborah Stearns and her recognition as the 2010 Maryland Professor of the Year along with Dean Darrin Campen and Professor Donald Palmer. Dr. Stearns thanked the Board for the recognition and provided brief comments.

8. Awards of Contract

- A. BR# 11-05-060 Collegewide Roof Repairs**
- B. BR# 11-05-061 Clay Tile Roof Replacement, Science and Applied Studies Building, Germantown Campus**
- C. BR# 11-05-062 Architectural & Engineering Services, Science West Building Renovation, Rockville Campus**

- D. BR# 11-05-063 Administrative Desktop Back-up and Restoration System and Services**
- E. BR# 11-05-064 Vendor Managed Pay-for-Print Solution and Services in College Libraries, Instructional Laboratories, and Learning Centers**

9. Sole Source Awards of Contract

- A. BR# 11-05-065 Movie Theater and Online Advertising Services**
- B. BR# 11-05-066 Fibernet High-Speed Internet and Intercampus Digital Data Network Services**
- C. BR# 11-05-067 Purchase of Biotechnology Scientific Equipment for the Biotechnology Program, Germantown Campus**

On motion by Trustee Felton, seconded by Trustee Kaufman, the motion passed and the Board approved and adopted the above agenda items.

Trustee Kaufman noted that the Board had a very interesting discussion about pay-for-print and several questions were raised. The project is not about revenue, but sustainability. This will be an important way to move forward when the College has limited resources. The College must be careful and resourceful.

Trustee Blackwell noted that it is a change in doing business and Trustee Hoffman noted that it is a very good and new direction for the College.

Trustee Smith noted that the College must explore multiple ways to communicate and use technology in more efficient ways.

Trustee Felton complemented staff on the sole source awards and thanked them for the clarity of the documents.

10. BR# 11-05-068 Approval of Board of Trustees Calendar of Meetings for FY2012

On motion by Trustee Hoffman, seconded by Trustee Felton, the motion passed and the Board approved and adopted the above agenda item.

11. BR# 11-05-069 Approval of Transactions for the Acquisition and Leasing of All or a Portion of a Building Located at 20271 Goldenrod Lane, Germantown, Maryland 20874

On motion by Trustee Smith, seconded by Trustee Blackwell, the motion passed and the Board approved and adopted the above agenda item.

Trustee Kaufman reported that he attended the Foundation Board meeting recently and noted that the Foundation would be acquiring the Goldenrod Building. The College is excited about doing this and has a top notch Foundation Board to work with on this project.

Trustee Smith noted that it was important to move from lease to purchase.

12. New business

There was no new business to come before the Board.

13. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session on May 9, 2011, when one real property/legal matters (subsections 3 & 7) were discussed; one collective bargaining matter (subsection 9) was discussed; and three personnel matters (subsection 1); were discussed.

A motion was made to adjourn at 8:12 p.m.



Michael C. Lin, Ph.D.
Chair, Board of Trustees



DeRionne P. Pollard, Ph.D.
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham

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