



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery Community College, Rockville, Maryland
January 30, 2012

1. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in open session on January 30, 2012, in the Trustee Board Room in the Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 7:50 p.m.

2. ROLL CALL

Present: Trustees Stephen Kaufman, chair, Reginald Felton, 1st vice chair
Marsha Suggs Smith, 2nd vice chair, Gloria Aparicio Blackwell,
Kenneth Hoffman, Jonathan Jayes-Green, Leslie Levine, and
Michael Lin

Present Ex-Officio: President and Secretary/Treasurer Dr. DeRionne Pollard

Absent: Trustee Michael Priddy

Resource Staff Present: Dr. Stephen Cain, chief of staff/chief strategy officer
Ms. Arlean Graham, administrative manager, Board of Trustees
Ms. Cathy Jones, senior vice president for administrative and fiscal services
Mr. Rocky Sorrell, general counsel
Dr. Beverly Walker-Griffea, senior vice president for student services

3. PUBLIC HEARING

The Chair of the Board called the **Public Hearing on the Proposed FY13 Operating Budget** to order on motion by Trustee Felton, and second by Trustee Smith. There were no speakers to give testimony on the **Proposed FY13 Operating Budget**. On motion by Trustee Felton, and second by Trustee Smith, the **Public Hearing** was adjourned.

4. APPROVAL OF THE AGENDA

Trustee Hoffman moved to approve the agenda; Trustee Jayes-Green seconded, the motion passed unanimously and the agenda was approved by the Board.

5. MINUTES

Trustee Smith moved to approve the minutes of December 12, 2011, (open and closed sessions), Trustee Felton seconded; the motion passed unanimously and the minutes were approved by the Board.

6. COMMENTS PERIOD

There were no speakers to come before the Board for public comments.

7. REPORTS

A. President's Report to the Board

Dr. Pollard provided comments on the Common Student Experience Task Force, the Completion Agenda, the College strategic plan, and the restructuring of the Student Services unit. Dr. Pollard presented two related questions to the Trustees:

- (1) What resolutions do you believe the College needs to embrace in order to boost student completion rates?
- (2) How do you think the College can best achieve these resolutions, given the College challenges that were shared in my December report?

Trustees' responses, suggestions, and recommendations focused on the needs: to capture students' goals along with the other data they provide when they initially enroll; to follow-up with an exit interview at the conclusion of their studies to determine if they accomplished their goals; and to do a better job of guiding students through the process of attending college. Additional responses revealed the need for students to establish a continuous relationship with a counselor during their time at the College; the use of student ambassadors may help in connecting new students; the need to learn the cognitive and non-cognitive attributes of students is necessary in order to help them; the need to customize support based on the kind of student; the need to develop courses with urgency is a critical variable; and the need to talk about students who do not complete or achieve their goals while at the College.

B. Chair's Report

Chairman Kaufman reported on the Maryland Association of Community Colleges (MACC) Trustee Leadership Conference and legislative reception, which he attended last week. In addition, he highlighted MACC's 2012 legislative agenda and noted the need for community colleges to raise their voices.

C. CONSENT CALENDAR

BR# 12-01-003 Personnel Actions Confirmation Report
**BR# 12-01-004 Award of Silver Medallion and Emerita Status to
Ms. Vivian M. Lawyer**

On motion by Trustee Felton, which was seconded by Trustee Blackwell, the public agenda was amended to move the Consent Calendar up one item prior to the Athletics Report. On motion by Trustee Jayes-Green, and second by Trustee Blackwell, the motion passed unanimously and the Board approved and adopted the Consent Calendar.

Dr. Pollard read portions of Ms. Lawyer's resolution and she and Trustee Kaufman presented the resolution and silver medallion to Ms. Lawyer. Ms. Lawyer thanked the Board for the recognition and provided brief comments. She thanked the staff who worked with her during her tenure at the College and thanked her family members for their support.

8. Athletics Report

Dr. Beverly Walker-Griffiea began her report with a discussion on the restructuring of the Student Services unit at the College. Dr. Walker-Griffiea noted that the foundation for the

restructuring will have a focus on certain servant leadership tenets to include a good understanding of the organizational identity, mission, vision, and environment, and being good stewards of organizational resources – human, financial, and physical.

Dr. Walker-Griffea reviewed the work, membership, scheduled activities, and timeline of the task group that was established to develop the “truths” of a common Montgomery College student experience, as they will guide the service to students from their first connection with the College through the completion of their desired goals. The main focus of the report focused on the reinvigoration of the College athletics program and how the National Junior College Athletics Association rule change affected the College’s Title IX compliance. Dr. Walker-Griffea reviewed the intercollegiate sports as well as the intramural and club sports that will be on each campus. She also discussed the establishment of one set of College colors and one mascot.

Dr. Walker-Griffea thanked her staff for their service.

9. AWARD OF CONTRACT (SOLE SOURCE)

BR# 12-01-005 Blackboard Analytics

On motion by Trustee Felton, seconded by Trustee Hoffman, the motion passed and the Board approved and adopted the above agenda item. After the discussion, Trustees Blackwell and Felton opposed the vote.

Dr. Mike Russell, chief information officer, provided background information, explained why the purchase was a sole source award, and provided examples of how the program could enhance data collection for the College. Ms. Cathy Jones, senior vice president for administrative and fiscal services, provided additional information.

10. FACILITIES MATTER

BR# 12-01-006 Agreement with the City of Rockville for Storm Water Outfall Maintenance

On motion by Trustee Felton, seconded by Trustee Smith, the motion passed unanimously and the Board approved and adopted the above agenda item.

Mr. David Capp, vice president of facilities and security, provided comments on the agreement. Trustee Hoffman noted that this was a good public relations matter for the city.

11. COLLEGE BUDGET MATTERS

- A. BR# 12-01-007 Capital Budget Fund Transfer, Rockville Science Center Project to Germantown Bioscience**
- B. BR# 12-01-008 Adoption of the FY13 Current, Enterprise, and Other Funds Budgets**

On motion by Trustee Levine, seconded by Trustee Jayes-Green, the motion passed unanimously and the Board approved and adopted the above resolutions.

12. RECOGNITION

BR# 12-01-009 Recognition of Professor Dawn Avery, Maryland Professor of the Year

On motion by Trustee Smith, seconded by Trustee Levine, the motion passed unanimously and the Board approved and adopted the above resolution.

Dr. Pollard and Trustee Kaufman presented Professor Avery with her recognition items. Professor Avery provided brief comments and thanked the Board for the recognition.

13. NEW BUSINESS

There was no new business to come before the Board.

14. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session meeting on January 9, 2012, in room 318 in the Mannakee Building at 6:40 p.m. to receive legal advice (subsection 7); to discuss one personnel matter (subsection 1); to discuss a private matter (subsection 2); to discuss two collective bargaining matters (subsection 9), and to discuss collective bargaining negotiating strategies (subsection 14).

A motion was made to adjourn at 9:16 p.m.



Stephen Z. Kaufman
Chair, Board of Trustees



DeRionne P. Pollard, Ph.D.
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham