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Chapter: Fiscal and Administrative Affairs

Modification No. 001

Subject: **Worker's Compensation**

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- I. Worker's compensation provides for the cost of effective medical care, rehabilitation, and lost wages for injured employees and death benefits for the dependents of persons killed in work-connected accidents.
- II. Employees must report all accidents to their supervisors immediately.
- III. In the event an individual employee wishes to file a claim against worker's compensation, the employee should obtain a claim form from the Employee Benefits Office in the Office of the Director of Personnel.
- IV. The worker's compensation claim should be completed as instructed and sent to the Employee Benefits Office within 48 hours after the accident.

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Administrative Approval: April 26, 1985.