
Chapter: Student Affairs

Modification No. 001

Subject: **Board of Trustees Apprenticeship Scholar Award**

- I. The Board of Trustees is dedicated to recognizing an outstanding scholar from the Continuing Education Apprenticeship Program.
- II. The President is authorized to establish procedures to implement this policy.

Board Approval: April 28, 1997.

Chapter: Student Affairs

Modification No. 002

Subject: **Board of Trustees Apprenticeship Scholar Award**

- I. Candidates for nomination as a "Board of Trustees Apprenticeship Scholar" must have completed or will complete during the spring semester all required courses; be eligible for Journeyworker status; have taken at least the final two (2) years of required apprenticeship academic training at Montgomery College; and have maintained a cumulative grade point average of 4.0 in all courses at the College. In addition, the candidate must be willing to participate as a commencement speaker at the commencement ceremony.
- II. Eligible students will be determined from grade report records maintained in the Apprenticeship/Technical Trades Office. All students who meet the initial criteria in the Apprenticeship Program will be notified of their nomination by mail in March, informed of the selection process, and asked to respond if they wish to be considered. The Vice President for Workforce Development and Continuing Education will develop a process that ensures the fair and objective evaluation of students being considered for this honor. At least one member of the Board of Trustees will be invited to participate in the evaluation process.
- III. All nominees will be ranked in order; the top-ranked student will be named as the Board of Trustees Apprenticeship Scholar, pending review of final semester grades and graduation status.
- IV. The next-ranked student will receive the award should the top student fail to maintain the 4.0 GPA and/or fail to complete graduation requirements. The name, identification number, and a brief biographical sketch of the top-ranked nominee should be forwarded to the Chief of Staff with a copy to the Executive Vice President for Academic and Student Services in time to have the information and a photograph included in the commencement program.
- V. If in any academic year there are no students in Apprenticeship who meet the 4.0 GPA requirement or choose not to be considered for the award, the Board will empower the Vice President for Workforce Development and Continuing Education with the authority to seek a qualifying student with the highest possible GPA.
- VI. The Board of Trustees Apprenticeship Scholar shall be recognized at the commencement ceremony, at which he/she will participate as one of the commencement speakers. The scholar will also receive an appropriate citation and a cash award to be applied to future tuition or educational purposes of their choice, and be appropriately recognized in the commencement program.

Administrative Approval: April 28, 1997; July 15, 2002.