

Tuition and Fees

Tuition and Fee Schedule Winter/Spring 2009

Tuition and Fees

Tuition is based on residency classification, which is determined by information on the admission application.

The College reserves the right to change tuition and fees at any time at the discretion of the Board of Trustees.

The tuition and fees rate are posted on the College's Web page at <http://www.montgomerycollege.edu>, and at the Cashiers' Offices.

Tuition Waivers

Senior Tuition Waiver for Students 60 Years and Older Maryland state residents who are 60 years of age or older at the time of registration and begin their enrollment after regular registration will have their tuition waived. Seniors are still responsible for payment of required fees. As tuition waiver does not apply during regular registration, seniors should check the current Schedule of Classes for the date the waiver goes into effect. The waiver will be given on a space-available basis. Those eligible for tuition waivers who wish to pay full tuition and fees may register at any time during regular registration.

Retirement due to Disability Tuition Waiver

Students retired from the work force by reason of total and permanent disability as defined by the Social Security Act or the Railroad Retirement Act who enroll in classes with 10 or more regularly enrolled students will have their tuition waived, but must still pay all required fees. The waiver will be given on a space-available basis; eligible students must submit the **Disability Retirement Tuition Waiver Certification form**.

Maryland National Guard Members Half-Tuition Waiver

Any resident of Maryland who is a member of the Maryland National Guard for a minimum of a 24-month enlistment and enrolls in any class at Montgomery College, which is eligible under Md. (Educ.) Code Ann. Section 16-403 for state support, shall be eligible for a 50 percent waiver of the tuition on a space-available basis. National Guard Members may register during regular registration. For more information, please see the Cashier's Office.

Veterans Benefits

To receive Veterans Administration (VA) educational benefits at Montgomery College, students must submit a **Request for Certification for VA Benefits** form to the VA coordinator at the Rockville Campus each semester. This form is available on the College website. The form can be sent by email to va@montgomerycollege.edu, faxed to (240) 567-5037, or dropped off at the VA office in room 117 Student Services building, Rockville Campus.

Students under the Vocational Rehabilitation Program must contact the VA coordinator to arrange to pick up their vouchers for tuition and books. New students can submit applications for VA benefits online at <http://www.gibill.va.gov>. After submitting the application, students must contact the VA coordinator for an appointment to go over the procedures to receive VA benefits.

Business/Industry Tuition Rates

The College has developed an agreement that allows it to enter into a contract with a business or industry that does business in Maryland to provide education or training for company employees at the in-county tuition rate under the following conditions: (1) the employee is enrolled in credit or noncredit courses which will benefit the employer; (2) the company pays the fee charged by the College or reimburses the employee.

Au Pairs may qualify for in-county tuition rates through the Business and Industry Tuition Agreement if appropriate documentation is provided.

For additional information regarding this arrangement and/or to acquire the agreement form go to

<http://www.montgomerycollege.edu/admissions/StudentForms.html>.

Refunds

The refund deadline date is equivalent to 6 percent of the number of times a course meets. Refunds are paid at 100 percent for courses dropped on or before the refund date printed on the confirmation. There are no partial refunds for courses dropped after that date. **Please note, the refund deadline may be only one day for tightly compressed courses.** The effective date of a dropped course or complete withdrawal will be the date when the student officially drops the class. Students can view drop deadline dates by logging onto MyMC; click on My Class Schedule; scroll to the bottom of the page; then click on View Drop Deadline Dates.

Students who receive Federal Title IV financial aid funding and completely withdraw from the institution may be subject to a refund formula mandated by the U.S. Department of Education. See the section on Financial Aid and U.S. Veterans Benefits for further information.

Tuition Installment Plan

The Nelnet/FACTS Plan

To help you meet the expenses at Montgomery College, we offer a convenient monthly budget plan. We are pleased to provide students with the Nelnet/FACTS Tuition Payment Plan. Nelnet/FACTS gives you two options for making monthly payments.

You may make payments by either automatic bank payments or by charging payments to your Visa, MasterCard, or Discover Card. Because Nelnet/FACTS is not a loan

program, there is no debt incurred, no credit search, and there is no interest or finance charges assessed by Nelnet/FACTS on the unpaid balance. Nelnet/FACTS charges a \$25.00 per semester nonrefundable fee to enroll and participate in its program.

How Nelnet/FACTS Works

Using Nelnet/FACTS is simple. Register online and budget your tuition and fees one of two ways:

A. Automatic Bank Payment (ACH) – ACH payments are those payments you have authorized Nelnet/FACTS to process directly with your financial institution. It is simply a bank-to-bank transfer of funds that you have preapproved for your expenses at Montgomery College. Payments may be made from either your checking or savings account. Payments are processed on the 20th of each month and will continue until the balance due the College is paid in full.

B. Credit Card Option – Many students and families have requested the option of charging their monthly tuition payment to Visa, Master Card or Discover. This enables you to take advantage of various bonus programs offered by your credit card company. Payments will be charged on the 20th of each month until the balance is paid in full.

COMPLETING THE Nelnet/FACTS AGREEMENT

To enroll online be sure to have the following information:

- Your student ID number (Not your MyMC ID)
- The name and address of the person responsible for making the payments
- Account information for the responsible person.

1. If paying by automatic bank payments you will need bank name, telephone number, account number, and the bank routing number. Most of this information is located on your check. If enrolling via the paper agreement process, you will need to attach a voided check or provide accurate savings account information.

2. If paying by credit card, you will need the credit card number and expiration date.

AVOID THE LINE . . . PAY ONLINE

<http://www.montgomerycollege.edu>

Enrolling online is simple and easy. Connect to the e-CASHIER site through <http://www.montgomerycollege.edu>. Login to My MC and select the Student Services tab. Look for e-Cashier in the My Payment Channel. The payment plan can accommodate down payments and monthly payments. Follow the process by clicking proceed at the bottom of each page. Be sure to complete your name and address, calculate the amount you wish to budget, determine the method of payment and the payment schedule. Once you determine the amount you need to budget, just complete, authorize, and submit your tuition payment agreement.

Payment Schedule for Spring 2009

Payment or payment arrangements are due the day you register.

Unpaid registrations will be deleted at 7:00 a.m. on January 13 and January 20. * All registrations are considered binding.

If you register for classes, you are responsible for all charges. Failure to pay, failure to officially drop or failure to attend will not relieve you of the responsibility for these charges. Payment or payment arrangements (*Nelnet/FACTS, financial aid, sponsor documents*) are expected the day you register. **In order to avoid financial responsibility, you must officially drop** your classes if you decide not to attend. DO NOT assume you will be dropped automatically.

*Please note: Some students who have NOT paid by these dates will NOT be deleted for non-payment. Examples include: students who have been awarded financial aid, students who have signed a form with the Financial Aid Office holding their place in classes, students with an active Nelnet/FACTS plan (completed by midnight) and students with third-party (sponsor) payment arrangements (with paperwork on file).

System Unavailable: The student system will be unavailable for payment or registration for approximately 1 hour while the delete process is running.

Late Payment Fee: Payment or payment arrangements (*Nelnet/FACTS, financial aid, sponsor documents*) must be completed by February 5. Students who do not pay by that date will be charged a \$50 Late Payment Fee on February 6.