

PETITION FOR SEMESTER OVERLOAD

Academic Load (AR 9.63)

Students are limited to 18 credits per semester. Students may request permission to take additional credits if their high academic achievement warrants such consideration.

DIRECTIONS TO THE STUDENT:

- 1. Discuss your request for overload with a counselor or advisor who will explain considerations and assist you in determining if you qualify.
- 2. Complete the attached "Permission for Semester Overload" petition.
- 3. Write a concise statement specifying your rationale for taking a credit overload. Attach a record of your grade history.
- 4. Submit the attached petition with any supporting documents to the campus **Dean of Student Services** or designee.
- 5. Submit a completed and signed registration form or add/drop form.
- 6. Within three business days, the Dean or designee will contact you and inform you of the outcome of your request.



PETITION FOR SEMESTER OVERLOAD

DATE:				
NAME:			M#:	
	t First			
ADDRESS:		City	State	Zip Code
TELEPHONE #: _	Area code and number		EMAIL:	
CURRICULUM: _			CATALOG:	
JUSTIFICATION:	:			
STUDENT'S SIGNATURE:			Date:	
□ Approved	□ Denied			
DEAN'S OFFICE SIGNATURE:			Date:	