

Mannakee Building Users Questionnaire Summary

Is your unit's current location suitable for the services?

- Department needs to be in one physical location
- Department's space is too small
- Individual's space is too small
- No privacy in office to discuss confidential issues
- Sharing space with another department poses issues: No privacy to discuss confidential issues; Need to cover for that unit when no one is there
- Not enough storage space for files, supplies
- Security concerns

Are there any physical obstacles in your space?

- Cubicles do not provide privacy for discussion of confidential issues
- Department needs a reception area
- Too crowded, need some open space
- Space within the department is not ADA accessible
- Lack of meeting space
- Insufficient storage space, hallways used for storage
- Individual offices too small to accommodate even one visitor
- Noise level within the suite is very loud, causes a distraction
- Solid wood doors are unwelcoming
- Constant interruptions by visitors to building asking for directions

Are there any services provided by your unit which are negatively affected by either noise from or proximity to meeting spaces, circulation spaces, and/or lobby spaces?

- Cubicle office too close to reception area
- Noise level to and from conference rooms and adjacent offices, can hear everything going on during a meeting in a conference room
- Cubicles provide no noise abatement
- Cubicle have no privacy, confidential information is compromised
- Open area workspaces provide no privacy, no confidentiality, constant distraction from hallway conversations, phone conversations from adjacent closed offices
- Continual interruptions by people asking for directions

What additional building services could be implemented, or building features could be improved, to increase the level of service your unit is able to provide to visitors to the Mannakee Building?

- Reception desk in building lobby with flat screen showing that day's meetings in all conference rooms, an up-to-date building directory
- More security in the building
- More meeting space, make employee lounge another conference room
- Entire department in one space
- Better signage on outside of building
- Better signage on office suites
- Glass entrance doors to every suite

Additional comments

- Mannakee would be an ideal location for the RV bookstore
- Up-to-date technology in all conference rooms

Mannakee Building Visitors Questionnaire Summary

On average, how many times a semester do you visit Mannakee? Answers ranged from 0-hundreds and daily

Generally, do you visit to Mannakee for departmental services, employee services, conferences/meetings, to visit a specific person? Departmental services – 30%, Employee services – 47%, Conferences/meetings – 66%, To visit a specific person – 38%

Do you have difficulty navigating the building to your destinations? If so, what improvements would assist you? Yes – 27%, No – 72%

- Better signage, including office locations
- Directory listing people's names
- Directories on each floor
- Conference room contacts and information
- Clearly numbered and labeled doors into suites and within suites
- Why is 1st floor ladies room locked?
- Fewer closed doors
- Better lighting in the building
- Better lighting in the parking lot
- Building seems to be a maze of offices, not welcoming

Do you know where the conference rooms, restrooms, and accessible entries are located? Yes – 72%, No – 26%

Do you know the various departments located in Mannakee and the services they provide? Yes – 44%, No – 55%

Do you know which employee services are offered in Mannakee, and where they are located? Yes – 50%, No – 50%

Additional comments

- “Think of Mannakee as a dangerous last resort where my concern will probably not be handled in my favor . . .”
- Difficulty locating people and rooms
- Lots of mystery, entrance needs to be more evident
- This renovation, and any MK renovation, is fiscally irresponsible when we are raising tuition for our students
- Expand the MK building so all central units are in one place
- Campuses need renovation before MK
- Seating in the lobby
- Building feels disjointed by function and needs reorganization
- Open up the 1st floor bathrooms
- Reconfigure BOT conference room to be a multi-purpose room
- Certain areas of the building should be restricted to employees only, safety/security concerns with visitors having complete free access to building