



**Skip this form and apply online\* today!**

\*online application for associate degrees and certificates only

- Log-in to MyMC
- Click on "Apply to Graduate" under "Student Quick Links"

**Step 1:** Verify your curriculum information in MyMC

**Step 2:** Complete the Application for Graduation on the reverse side if you do not meet the minimum qualifications to apply online.

- Log-in to MyMC and select "Degree Evaluation."
- If the "Select Term" drop box appears, select the current term or any future term.
- Your "Curriculum Information" will display. Make sure your **Program** (major/curriculum) and **Catalog Year** are correct.
  - If not correct, submit a Curriculum Change form to the Office of Admissions and Records on any campus.  
<http://www.montgomerycollege.edu/admissions/StudentForms/majorchange.pdf>
  - If correct, click "Generate New Evaluation."

**Step 3:** Submit Application for Graduation to the Office of Admission and Records on the campus where your major/program of study is offered OR to the campus from which you wish to graduate.

F1 students: Check item 5 on your I-20 to ensure your graduation and "complete studies no later than" dates match. See an International Student Coordinator if they do not match.

**Step 4:** If you have additional credits from other colleges or universities, send an official transcript to the campus where you submitted your graduation application:

Montgomery College- Germantown  
Office of Admissions and Records  
20200 Observation Drive  
Germantown, MD 20876  
Attention: Transcript Evaluation

Montgomery College- Rockville  
Office of Admissions and Records  
51 Mannakee Street  
Rockville, MD 20850  
Attention: Transcript Evaluation

Montgomery College- TP/SS  
Office of Admissions and Records  
7600 Takoma Avenue  
Takoma Park, MD 20912  
Attention: Transcript Evaluation

Note: Students who do not complete requirements for graduation are required to submit a new Graduation Application each semester.